

# Focused Improvement Plan (FIP)

## Guidance

### To be completed by:

- PVI settings judged by Ofsted at the last inspection as 'Safeguarding' standard 'Not met' or 'Leadership and governance' graded as 'Needs attention' or 'Urgent improvement'.

### Purpose:

- This document aims to reassure the council that the funding provided will offer value for money and impact positively on children's outcomes
- Where a FIP is approved it will enable settings to be placed on the Approved Provider List and funded two year olds can be placed in their settings. The priority remains as directed by Ofsted to place children in settings judged to be 'Expected standard' or above. Children will only be placed in settings receiving 'Needs attention' or 'Urgent improvement' in Leadership and Governance where there is not sufficient, accessible provision that meets or exceeds the expected standards.
- An Early Years Quality Officer will review the FIP and either recommend that the setting is placed on the Approved Providers List or refer the FIP back to the provider
- To ensure that standards are maintained a FIP will be required annually, until the setting achieves 'Expected standard' or above at inspection.

### Completing the document:

- This document must relate directly to your latest Ofsted report
- Setting strengths – taken from your Ofsted report
- What needs to improve - What the setting needs to do to improve further – taken from your Ofsted report
- For settings whose Ofsted report is more than 12 months old this is a two-step process

You must state clearly what has been put in place to address the actions/recommendations from the Ofsted Report. Then show your current development plans. This FIP aligns closely to the Development Plan in the Journey to Excellence

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Name of setting:		Manager		Owner	
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Ofsted grading:		Date FIP completed:	Date of Ofsted Inspection Report:	FIP Completed by:
Safeguarding				
Behaviour, attitudes and establishing routines				
Children's welfare and wellbeing				
Achievement				
Inclusion				
Curriculum and teaching				
Leadership and Governance				

<b>Setting Strengths:</b>
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Next Steps: Taken directly from Ofsted Report	<b>ACTION POINTS:</b> Steps to be taken to achieve improvement	Responsibilities and deadlines	What will the changes achieve? What have the changes achieved?	How will we recognise that we have made the improvement? Evaluation/Review of progress
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The boxes will expand as you type. Please add additional rows as required.

Date completed and submitted		Signed	
Please return your completed form to your Early Years Quality Officer:			

<b>For Early Years Quality Officer use only</b>	
Please tick as appropriate	<b>Approved</b> <input type="checkbox"/> <b>Referred to setting</b> <input type="checkbox"/>

<b>Reason for referring to setting</b>

<b>Early Years Quality Officer</b>		<b>Date</b>	
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Updated May 2015 (SM)  
Updated July 2018 (LB)  
Updated February 2026 (CB/LW)