# Oldham Team Around the Family

**Early Help is not just a designated team:**

**it is the way that everyone works together to support the needs of families.**

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| **Name** | **Agency** | **Email /Tel No** | **Attended**  **Yes / No** |
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| **Date:** | **Location:** | **Review Date:** |

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| **Family details:** |
| **Purpose of the meeting:** |
| **Review of progress since last meeting** |
| **Family views and wishes for this meeting:** |

**FAMILY ACTION PLAN**

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| **Desired Change** | **Action** | **By who** | **By when** | **Progress update / completed** |
| **Desired changes listed here** should be those agreed at the review (as recorded in the section above)  e.g. young person’s school attendance to be above 90%. | **Individual actions agreed with the family** in response to the desired change.  A single desired change may be broken down into a number of smaller, specific action points. | **Who is responsible for this action?** (this can include actions family members and significant others have agreed to take responsibility for) | **Please provide a specific date.**  Avoid using ASAP.  If an action is ‘ongoing’ please state when the action will be reviewed. | **Update on progress / confirmation of completion**  Provide information on progress of action, and confirm date of completion. |
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Please print and share a copy with all present at the meeting

**Should you have any questions or concerns please contact our targeted Early Help Partnership Officers:**

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| **Central:**  Andrea Johnson  07866 989396  [andrea.johnson@oldham.gov.uk](mailto:andrea.johnson@oldham.gov.uk)  Shabina Khatun  07791 611907  [shabina.khatun@oldham.gov.uk](mailto:shabina.khatun@oldham.gov.uk)  Aziza Khatun  07791 611781  [aziza.Khatun2@oldham.gov.uk](mailto:aziza.Khatun2@oldham.gov.uk) | **North:**  Claire Parkinson  07894 787790  [claire.parkinson@oldham.gov.uk](mailto:claire.parkinson@oldham.gov.uk)  Mike Walker  07872 157901  [mike.walker@oldham.gov.uk](mailto:mike.walker@oldham.gov.uk) | **East:**  Casey Stewart  07811 720949  [casey.stewart@oldham.gov.uk](mailto:casey.stewart@oldham.gov.uk)  Vacancy being recruited to |

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| --- | --- |
| **South**  Rebecca Dikuyi  07980 755735  [rebecca.dikuyi@oldham.gov.uk](mailto:rebecca.dikuyi@oldham.gov.uk)  Donna Ash  07306 028115  [donna.ash@oldham.gov.uk](mailto:donna.ash@oldham.gov.uk) | **Wes**t  Farhat Nazir  07980 755733  [farhat.nazir@oldham.gov.uk](mailto:farhat.nazir@oldham.gov.uk)  Vacancy being recruited to |