

Petitions Scheme Privacy Notice



Oldham
Council

Date and version

3rd December 2019 Version 1

What this privacy notice is for

Our core data protection obligations and commitments are set out in the council's primary privacy notice at www.oldham.gov.uk/dataprotection

This notice provides additional privacy information for:

- Users of the Petition Scheme

Updating our privacy notices

We may update or revise our privacy notices at any time so please refer to the version published on our website for the most up to date details

What we use your information for

We obtain your personal information for the following purpose(s):

- To verify the authenticity of submitted petitions.

What categories of personal information we use

Personal information can be anything that identifies and relates to a living person. This can include information that when linked with other information, allows a person to be uniquely identified. For example, this could be your name and contact details.

The law treats some types of personal information as 'special' because the information requires more protection due to its sensitivity. This information consists of:

- Racial or ethnic origin
- Sexuality and sexual life
- Religious or philosophical beliefs
- Trade union membership
- Political opinions
- Genetic and bio-metric data
- Physical or mental health
- Criminal convictions and offences

In order to carry out these purposes we collect and obtain the following personal information.

Category of personal data	Special/ Sensitive
We hold the names and addresses and email addresses of individuals who submit them when signing petitions under the Council's Petition Scheme.	No

Legal basis for processing

The legal basis for processing and or sharing your personal information is:

- We collect and use your personal information only where it is necessary to do so in order to perform our public tasks or duties as a Local Authority (Art 6(1)(e)).

Information sharing/recipients

Your information may be shared with other Council departments to check the validity of the name and address that you have supplied as a signatory to an E-petition made via the Council's E-petitions facility.

Petitions may be considered and debated at formal meetings of the Council or one of its Committees. At such a meeting a copy of the petition may be made available for inspection by Councillors. We will not give information about you to anyone else unless your consent has been given or the law allows.

Data Transfers beyond European Economic Area

We do not transfer any of your personal information outside the European Economic Area ('EEA').

Automated Decisions

All the decisions we make about you involve human intervention.

How long we keep your data

We will only keep your personal information for as long as the law specifies or where the law does not specify this, for the length of time determined by our business requirements.

The Petition will be retained for six years from the date of the petition.

Where can I get advice

More information on how to seek advice in order to exercise your rights, raise a concern or complain about the handling of your personal information by the council can be found in the council's privacy notice which can be found at www.oldham.gov.uk/dataprotection