

REPLACEMENT WINDOWS/DOORS

The Building Act 1984

The Building Regulations 2000

All applications to be submitted to:

Oldham Council
Environmental Services Directorate
Building Control Section,
Civic Centre, PO Box 30,
West Street, Oldham OL1 1UQ
Tel: 0161 770 4122 Fax: 0161 770 4103
E-mail: building.control@oldham.gov.uk

Building Regulations Plan Number
(office use only):

Date Received:

If this form is unfamiliar please read the notes which follow, or consult the Building Control office for assistance.

1 Planning Permission

Replacement windows are not normally subject to planning control unless your house is listed, in which case listed building consent is always required. (Contact **0161-770 4105** if you require clarification)

2 Applicant's details (IMPORTANT - The completion of this section in full is essential)

Full Name:

Address:

Postcode:

Tel:

3 Agent's details (where applicable)

Name:

Address:

Postcode:

Tel:

Fax:

4 Location of building to which work relates

Address:

Note: Where the position of the window openings are to change, please provide sketch details of the existing and proposed frame styles.

Where the application relates to non-domestic buildings, relevant details/plans will be required.

Location	Number of windows/rooflights	No. of doors (only where over 50% glazed)
Front elevation		
Side elevation		
Side elevation		
Rear elevation		

5 Fees

DOMESTIC replacement windows/doors

(refer to domestic guidance note for charge - cost is per dwelling, not per window/door)

NON-DOMESTIC replacement windows/doors: What is the estimated cost of the works? _____

(refer to non-domestic guidance note for scale of charges)

6 Having read the enclosed guidance notes, please confirm the following:

1. The glass within the replacement frame will have a U-value of 1.2W/m²K.
2. Glazing within critical locations will be replaced with safety glass.
3. Existing measures for background and natural ventilation will be retained.
4. Existing measures for means of escape will be retained.
5. Open flue appliances affected by the window/door replacement, will be checked for adequacy of combustion air by a suitably qualified person.
6. If necessary, a suitable means of support will be provided above the replacement window/door.

This notice is given in relation to the building work as described, is submitted in accordance with Regulation 11 (1)(a) and is accompanied by the appropriate fee.

Name:

Signature:

Date:

Level 2
BUILDING
CONTROL

FOR OFFICE USE ONLY: OFFICERS INITIALS

DATE

Notes

- The applicant is the person on whose behalf the work is being carried out, e.g. the building's owner.
- Two copies of this notice should be completed and submitted.
- Persons carrying out building work must give written notice of the commencement of the work at least 48 hours beforehand.
- For further details of the charges levied, see the separate advice notes.
- These notes are for general guidance only. Particulars in respect of the charges are contained within The Building (Local Authority Charges) Regulations 1998, and the Council's published scheme of charges.
- Persons proposing to carry out building work on listed buildings are reminded that permission may be required under the Town and Country Planning Acts.
- Further information and advice concerning the Building Regulations and Planning matters may be obtained from your local authority.
- Completion certificates will be issued upon successful completion of the proposals to the satisfaction of the local authority.
- This Notice may be used for works relating to both domestic and non-domestic properties.
- In order to assist us to expedite your application quickly, please be sure to sign the forms and cheque.
- PLEASE NOTE: Any cheques should be made payable to Oldham MBC. Should planning permission be also required, separate cheques are necessary.

OLDHAM 
Metropolitan Borough 

Helpline: 0161-770 4122