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| Minutes |

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### Autism Way Forward Meeting

**Wednesday 07th November 2018**

**10am – 12pm**

**Crompton Suite, Civic Centre**

**Chair – Susannah Meakin**

**Minutes – Chris Jones - BSC**

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| **Present:** | Jean Reid (JR) | Family Information Service Coordinator |
|  | Maria Barber (MB) | Quest Team, ASD Coordinator |
|  | Lauren Smith (LS) | CCG |
|  | Gavin Owen (GO) | Dept work and pensions |
|  | Cathy Williams (CW) | Parent |
|  | John King (JK) | Pennine Care Team Manager |
|  | Debbie Gainsborough (DG) | POINT, Oldham |
|  | Louise Herniman (LH) | CCG |
|  | Racheal Gittins (RG) |  |
|  | Ian Gourley (IG) | Digital Media Officer |
|  | Janet Ndoro (JN) | Trainee Education and Early Years |
|  | Janet Wray | PCFT |
|  | Debbie Burton | Educational Psychologist |
|  | Rashina | Parent |
|  | Sharon | One world |
|  | Joan |  |
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| **Apologies:** | Alison Bearn | Educational Psychologist |
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| 1 | **Welcome From Chair** |
|  | Susannah Meakin welcomed all to the meeting. Introductions were made from the attendees and apologies were given.  Apologies were given that the agenda had embedded documents that members were unable to open – these will be sent as attachments in future. |
| 2 | **Minutes From the Last Meeting** |
|  | Susannah Meakin recapped the previous Minutes to ensure they were a True and Accurate record.  All Matters Arising were revisited and agreed and previous actions are underway. |
|  | **Actions from Previous Meeting:**  All feedback for the Training Questionnaire will be gathered and distributed by Lauren Smith  **Questions/Comments/Actions** |
| 3 | **Local Offer Update**  Delivered by Jean Reid  The below is an overview of the electronic version of the Local Offer.  SEND Local Offer Online Directory [www.oldham.gov.uk/localoffer](https://www.oldham.gov.uk/info/200368/children_and_young_people_with_special_educational_needs_and_disabilities)  Autism button <https://www.oldham.gov.uk/autism>  Learning disability button <https://www.oldham.gov.uk/learningdisabilities>  **Please note:** The content behind the **Autism** and **Learning Disabilities** needs to be looked at and updated    cid:image008.png@01D476AC.24B3C280  **The email address to send new information or updates to is** [**onlinedirectory@oldham.gov.uk**](mailto:onlinedirectory@oldham.gov.uk) |
|  | **QUESTONS/ACTIONS:**  JR – Please can the Members look behind the Links to see if there is more to be added  LH – Can a sub group be set up to look through the Local Offer for Autism in greater depth?  JW – Referral in process and how to seek advice needs to be accessible and also Autism Friendly.  LH – Pathways for Professionals, Parents, Carers and individuals are available  SM – We have a Sub Group already in place (Better Information Awareness) which could look at this and then feed into the AWF Meetings.  DG – To put in dates for the Sub Group  SM – Can links be put in to direct to Point and OPAL   * **Can the Local Offer be put on to the next Agenda with an interactive walk through?** * **Individual pieces of advice can be sent directly through to the Local Offer however in relation to the strategy needs to come to the group and a Sub Group.** * **The Autism Strategy Area has an area for Minutes however this has lapsed since 2017. Minutes will be sent through for Archiving Uploading and have the most up to date minutes on the site.** |
| 4 | **Autism Strategy Review Discussion**  All    A previous meeting has been had to look at the Autism Strategy, due to the size, and looked at the GM Strategy and Oldham Strategy. The GM Strategy is looking at the 4 below areas,  **Access** – Public Services with Reasonable Adjustments  GMAC are currently doing Reasonable Adjustment Guides.  **Community** – Access to Information and looking at an Autism Friendly Manchester and being inclusive.  **Health and Support** – This links with the Diagnostic Pathways and Staff Training  **Employment and Transitions** –  Oldham’s Strategy will remain as it is but we need to consider what is happening through GM. We looked at whether ours aligns with the GM Strategy.  **Joined Up Commissioning** – The Joint Commissioning does align with the GM Strategy and we are very much led by the GMAC.  **Getting the right support at the right time** – We have Thriving Communities. Do we want “This is Me” and the reasonable adjustments needed in relation to this.  **Bridging the Gap** – There are a number of services available however this needs to be more accessible and OPEL is doing a large piece of work on this  **Housing** – It would be good to get Housing involved with the Group and the Sub Groups. Large Housing Organisations don’t have a proactive approach when it comes to “This is Me  **Transition** – We need to ensure that our Local Offer is right  Better information and support – This links in with the GM Strategy |
|  | **ACTION/QUESTIONS:**  Invite Thriving Communities to next Meeting  SM - How do we breathe life back into the strategy and the sub groups involved  SM – Who is the chair for the groups and do we have dates.  LS – Should Jo Charlan take the lead on these sub groups as an initial meeting to re-launch it and then should we look at members of the group to take the lead and ownership to deliver.  **Joined up commissioning**  Chaired and led by LA, Jo Charlan, and supported by the CCG, Louise Herniman. This has been sporadic recently regarding meetings and moving forward we do not want this to disappear.  There are now a number of Items to discuss around “This is Me” and “accessible information” and how we link in to Providers  **Diagnosis and Post Diagnosis**  This was led by Louise Herniman and dates are being arranged.  We need to ensure that there is accessible Comms for both referrals and the community. There is guidance available for both however this still needs looking at to ensure compatibility.  **Right Support at the Right Time**  This was led by Local Authority Jo Charlan  We need to do a refresh of this and look at membership.  **Better Information and Awareness Group**  This is led by the Local Authority Jo Charlan  This seems to be the most active sub group currently however we need to look into the Chair and Members of this Group. |
| 5 | **Measuring the Impact of the Autism Strategy Survey**  Debbie Gainsborough  There was thought regarding designing a Survey that could go out to all areas and professionals however a base line point was needed.  The Survey is designed to link in to the Oldham and GM Strategy. These two questions are integral to knowing how we are delivering the strategy.  The survey has been designed to allow usage over a longer period of time so we are able to map how we are delivering the strategy for Autism |
|  | **QUESTIONS/ACTION:**  **LH –** It is very useful to have the questions as they are, however maybe we should add a free text box to Q10, Q11 and Q12 for the people that are filling in the survey.  **LH** - For Q12 can we have “not appropriate” option  **GO** - There should be 5 Options SA, A, NA or D, D, SD  **GO** – Can we have a “Date of Diagnosis” within the Survey in either Q6 or Q7? “When or Where” question for Diagnosis  **Group** - Can this survey be transferred to an online facility like “Survey Monkey”  **Group** - Opening Statement – Should the line ready “This Survey aims to measure the difference Oldham Autism Strategy has made to you or your family”  **JW** - Contact Box to allow people the opportunity to feedback and be contacted regarding the feedback  Will the Local Offer be able to change the Language |
| 6 | **Autism Self-Assessment Framework and Wicked Questions**  Brief given by Susannah Meakin    10 Wicked Questions have been asked by GM as attached and they naturally fall into the Sub Groups we have.  The S.A.F. deadline is Early December for Submission and so we will link in to the members of the Groups to get their Knowledge, feedback and ideas. |
|  | **ACTION/QUESTIONS:**  SM – Can thoughts be sent through regarding the questions and also for the sub groups to look at them |
| 7 | **Greater Manchester Autism Consortium**  *Deferred to another Agenda* |
|  | **ACTION/QUESTIONS:** |
| 8 | **Forward Planning**  **To Invite “Thriving Communities” to the Next Meeting. This is a Service that covers all services to support the communities through Self Help.**  **“Fast Grant” Applications have been applied for and granted to support small ventures** |
| 10 | **Any Other Business** |
|  | **SW – asked about** Training that Marie Barber Delivers to be distributed for Autism Awareness Training. The next session is the 10th Jan 2019  **GO** – Supported Employment Scheme through additional funding has now been extended to Autism Providers. This will happen early in 2019. |
|  | Next Meeting is Wednesday 9th Jan 2019  10am – 12pm  Lees Suite, Civic Centre |