 **EXECUTIVE HIRE REGISTRATION FORM**

**FOR PRIVATE HIRE OPERATORS**

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| **OPERATOR DETAILS -** *(Please provide Operator details)* |
| Operator Licence Number: |
| Company Name: |
| Name of Applicant: |

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| **DETAILS OF CONTRACTS -** *(Please list details of contracts carried out by your Executive Private Hire drivers)* |
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| **BOOKING DETAILS -** *(A record of Executive Hire bookings must be kept separate from Private Hire bookings).* |
| I confirm that my Company will keep a separate record of all Executive Hire work carried out and ensure this is kept separate from Private Hire booking records:  Agree |

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| **DRESS CODE/ATTIRE -** *(Please read declaration and tick box to confirm agreement)* |
| I confirm that I will ensure that all drivers who are registered to work for my Company wear a shirt and tie when conducting Executive Hire business:  Agree |

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| **PAYMENTS FOR BOOKINGS -** *(Please read declaration and tick box to confirm agreement)* |
| I confirm that my company will ensure we have a system in place to take payments in advance of the journey and that all my drivers are made fully aware that they must not ask customers for cash payments:  Agree |

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| **BUSINESS PLAN/MODEL –** *(Please note – as part of your application you* ***must*** *submit a business plan/model or we will be unable to proceed with the application)* |
| I confirm that I have submitted a business plan as required as part of the application process: (please tick) |

Signature: Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_