

Oldham Safeguarding Adults Board

Privacy Notice



Date and version

18 May 2018 Version 1

What this privacy notice is for

Our core data protection obligations and commitments are set out in the council's primary privacy notice at www.oldham.gov.uk/dataprotection

This notice provides additional privacy information for:

- Oldham's Multi- Agency Safeguarding Adults Board.

Updating our privacy notices

We may update or revise our privacy notices at any time so please refer to the version published on our website for the most up to date details

What we use your information for

We collect your personal information for the following purpose(s):

- Provide you with the information and advice you need
- Assess if you have eligible care needs
- Decide with you how best to meet your eligible needs
- Make sure your support is safe and effective
- Work with others who provide you with support to ensure you get the best possible service
- Make sure the care in place is meeting your needs
- Calculate how much you can afford to pay towards your care services
- Help investigate any worries or complaints you have about your care
- Commission appropriate services to meet needs
- Keep track of spending on care services
- Review the quality of care
- Research and plan new services
- Ensure compliance with safeguarding adults policies and procedures

What categories of personal information we use

Personal information can be anything that identifies and relates to a living person. This can include information that when linked with other information, allows a person to be uniquely identified. For example, this could be your name and contact details.

The law treats some types of personal information as 'special' because the information requires more protection due to its sensitivity. This information consists of:

- Racial or ethnic origin
- Sexuality and sexual life
- Religious or philosophical beliefs
- Trade union membership
- Political opinions
- Genetic and bio-metric data
- Physical or mental health

- Criminal convictions and offences

In order to carry out these purposes we collect and obtain the following personal information.

Category of personal data	Special/ Sensitive
Personal data	
Family details	
Lifestyle and social circumstances	
Goods and services	
Financial details	
Employment and education details	
Housing needs	
Business activities	
Case file information	
Physical or mental health	Special
Religious beliefs	Special
Sexual life or sexual orientation	Special
Offences (including alleged offences)	Special
Race or ethnic origin	Special
Criminal proceedings, outcomes and sentences	Special

Legal basis for processing

The legal basis for processing and or sharing your personal information is:

Article 6 of the GDPR allows us to process your data in line with the public task requirements under The Care Act (2014). This plan includes requirements contained within the Act relating to the Safeguarding of Adults.

Article 9 of the GDPR allows us to process special data for the provision of health and social care.

Information sharing/recipients

We may share personal information about you with the following organisations:

- Multi- Agency Safeguarding Adults Board
- Health services
- Care providers
- Housing Providers
- Providers of advocacy services
- Voluntary organisations such as Age UK
- Other local authorities
- Government agencies
- Independent Best Interest Assessors

As well as information collected directly from you, we also obtain or receive information from:

- Health services
- Care providers
- Housing providers

- Providers of advocacy services
- Voluntary organisations such as Age UK
- Other local authorities
- Government agencies
- Independent Best Interest Assessors

Data Transfers beyond European Economic Area

We do not transfer any of your personal information outside the European Economic Area ('EEA').

Automated Decisions

All the decisions we make about you involve human intervention.

How long we keep your data

We will only keep your personal information for as long as the law specifies or where the law does not specify this, for the length of time determined by our business requirements.

Your information will only be kept for a specific amount of time after which it will be securely destroyed in line with the council's record retention policies.

Where can I get advice

More information on how to seek advice in order to exercise your rights, raise a concern or complain about the handling of your personal information by the council can be found in the council's privacy notice which can be found at www.oldham.gov.uk/dataprotection