

Highways Privacy Notice

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What this privacy notice is for

Our core data protection obligations and commitments are set out in the council's primary privacy notice at www.oldham.gov.uk/dataprotection

This notice provides additional privacy information for:

- Highways, and
- Highways Enforcement
- Flooding
- Flooding / Drainage Enforcement

Updating our privacy notices

We may update or revise our privacy notices at any time so please refer to the version published on our website for the most up to date details.

What we use your information for

We collect your personal information for the following purpose(s):

- To update you on your service request
- To contact you in relation to issues of highway enforcement
- To serve notice in accordance with legislation e.g. Highways Act 1980, New Roads and Streetworks Act 1991, Land Drainage Act 1991

Please be aware that where legal proceedings are necessary your information may be shared with legal professionals, insurance companies and anti-fraud organisations.

What categories of personal information we use

Personal information can be anything that identifies and relates to a living person. This can include information that when linked with other information, allows a person to be uniquely identified. For example, this could be your name and contact details.

The law treats some types of personal information as 'special' because the information requires more protection due to its sensitivity. This information consists of:

- Racial or ethnic origin
- Sexuality and sexual life
- Religious or philosophical beliefs
- Trade union membership
- Political opinions
- Genetic and bio-metric data
- Physical or mental health
- Criminal convictions and offences

In order to carry out these purposes we collect and obtain the following personal information.

Category of personal data	Special/ Sensitive
Personal details (e.g. name, address, contact details)	
Physical or mental health	✓

Information relating to physical or mental health is only collected where it is directly relevant to and necessary for the progression of your enquiry. For example, it is necessary to collect some information relating to your disability for a disabled parking place application. Without collecting this information, it would not be possible to assess eligibility for a bay. Where collected such information will be used solely for the processing of the enquiry.

Legal basis for processing

The legal basis for processing and or sharing your personal information is:

- Public task: the process is necessary for the council to perform a task in the public interest or for official functions, and the task or function has a clear basis in law
- Public task: the processing is necessary to comply with our legal obligations in relation to highway legislation.

If you fail to provide certain information when requested, we may be prevented from complying with our legal obligations (ensuring highway is free from obstruction).

Information sharing/recipients

We may share personal information about you with the following organisations / types of organisations:

- The Unity Partnership
- HMRC
- Legal representatives
- Insurance companies
- Anti-fraud organisations

As well as information collected directly from you, we also obtain or receive information from:

- Land Registry
- Anti-fraud organisations
- Insurance companies
- Legal representatives
- Emergency services

Data Transfers beyond European Economic Area

We do not transfer any of your personal information outside the European Economic Area ('EEA').

Automated Decisions

All the decisions we make about you involve human intervention.

How long we keep your data

We will only keep your personal information for as long as the law specifies or where the law does not specify this, for the length of time determined by our business requirements.

Where can I get advice

More information on how to seek advice in order to exercise your rights, raise a concern or complain about the handling of your personal information by the council can be found in the council's privacy notice which can be found at www.oldham.gov.uk/dataprotection