

Web site – Privacy Notice



Date and version

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What this privacy notice is for

Our core data protection obligations and commitments are set out in the council's primary privacy notice at www.oldham.gov.uk/dataprotection

This notice provides additional privacy information for:

- Oldham Council Website

Updating our privacy notices

We may update or revise our privacy notices at any time so please refer to the version published on our website for the most up to date details

What we use your information for

We collect your personal information for the following purpose(s):

- To assist with the administration of council business e.g. answering queries and responding to requests.

What categories of personal information we use

Personal information can be anything that identifies and relates to a living person. This can include information that when linked with other information, allows a person to be uniquely identified. For example, this could be your name and contact details.

The law treats some types of personal information as 'special' because the information requires more protection due to its sensitivity. This information consists of:

- Racial or ethnic origin
- Sexuality and sexual life
- Religious or philosophical beliefs
- Trade union membership
- Political opinions
- Genetic and bio-metric data
- Physical or mental health
- Criminal convictions and offences

In order to carry out these purposes we collect and obtain the following personal information. The nature of data gathered will be entirely dependent on the topic of interviews.

Category of personal data	Special/ Sensitive
Name, address, age, contact and job details	Yes
Any of the special personal information listed above apart from genetic and/or biometric data	Yes

Legal basis for processing

The legal basis for processing and or sharing your personal information is:

- To assist with the administration of council business e.g. answering queries and responding to requests

Information sharing/recipients

- Data from online form submissions is passed on to relevant council services to assist with the administration of council business e.g. answering queries and responding to requests

Data transfers beyond EEA

We do not transfer any of your personal information outside the European Economic Area (EEA)

Automated decisions

All the decisions we make about you involve human intervention.

How long we keep your data

We will delete any personal data that is submitted via online forms in accordance with the privacy notice of the related area to ensure it is not retained any longer than necessary.

Where can I get advice

More information on how to seek advice in order to exercise your rights, raise a concern or complain about the handling of your personal information by the council can be found at www.oldham.gov.uk/dataprotection.