

Blue Badge application checklist

Please make sure that all applicants complete all relevant sections as without this information applications will be delayed and cannot be assessed.

Also make sure that you have enclosed the following with your application form.

- A **recent formal passport photograph** with the applicant's name printed on the back. Please do not forward old photographs / holiday snaps etc as you are applying for a formal document and these will not be accepted.
- A cheque or postal order for £10.00 made payable to Oldham Council (**Cash will not be accepted**). **If you pay by postal order please retain the receipt so that a refund can be made by the post office should your application be unsuccessful.**
- A **photocopy** of the applicant's identity in the form of a birth certificate, marriage certificate, driving licence or passport. **Please do not bring in / send any originals.**
- A **photocopy** of a council tax or utility bill in the applicant's name dated within the last 12 months or please select one of the options available on page 2 of the blue badge application form.
- If the applicant is in receipt of Disability Living Allowance, Higher Rate Mobility or Personal Independence Payment, Moving Around element of the Mobility component, a **photocopy** of one of the following documents from the Department of Working Pensions is required. This document **must** be dated within the current year for the financial following year (which runs 1 April – 31 March):-
 - A **photocopy of page 1** which includes the applicant's name and address of your award letter confirming you are in receipt of **Disability Living Allowance, Higher Rate Mobility component**. Applicants must be in receipt of this to automatically qualify for a blue badge. **Do not send or bring in the original document.**
 - Or,
 - A **photocopy of the Page 1** which includes the applicants name and address and the page which states the score received for the **Moving Around element of the Mobility Component of Personal Independence Payment (PIP)**. Applicants must score 8 or above to automatically qualify for a blue badge. **Do not send or bring in the original document.**
 - If,
 - **the applicant is in receipt of the Higher Rate Attendance Allowance or Higher Rate Care Component please be aware that this does not automatically make an applicant eligible for a blue badge and therefore the applicant is required to fully complete Section 3 of the blue badge application form so the application can be assessed.**
- If you are **not** in receipt of the above benefits **please provide proof of the applicant's condition/disability in the form of medical letters from an appropriate medical practitioner such as a consultant. You are likely to be called in for an independent mobility assessment if you do not provide these.** Please do not contact your GP for your medical history as this is not required. **Please also provide a copy of a repeat prescription.**

Applicants must complete Section 7 of the form and sign and date the back page.