



# Your Oldham

Holding a street party in Oldham  
is easier than you think.

Here's a useful guide to help make  
your street party a success.

Street Party **Street Party** Street Party



### In this pack you will find:

- A step-by-step guide to organising a street party
- All the forms you need to make sure your event is legal and safe
- A success toolkit with:
- A how to make bunting guide
- Invitation templates
- Tasty healthy recipes
- Top tips

### Step by step guide

- Read through this pack and see what needs to be done before you start.
  - Speak to your neighbours and find out whether there is support for the idea of a street party.
  - Arrange a street meeting to set a date, discuss the party and decide who is going to do what to make it happen.
  - Ensure you complete all the correct forms on time – it's the boring bit – but you need to be legal and safe.
  - Get creative – see page 5 for making invitations, bunting and place cards – why not get the kids on this job to keep them busy.
  - Plan the activities for your party – there are some great ideas on page 5.
  - Decide on food ideas and who is going to provide what – there are some great recipe tips and food ideas on page 5.
- Enjoy your street party – we hope it is a great chance to share on #yourstreet – why not post some photographs to Twitter to encourage others to share too.**



## The forms

There are two forms that it is essential you complete:

- Event Notification Form
- Risk Assessment

The **Event Notification Form** is to let the council know about your Street Party – when, where, what, etc. This is so that we can work with you to identify what needs to be done before your event (e.g. closing off your street) and ensure you have everything you need to have a safe and successful street party.

The **Risk Assessment** is to ensure that everyone is able to enjoy the party safely. Of course, no-one wants an event where something unexpected happens or someone gets injured – and the risk assessment form is here to help you consider all the possible hiccups, so that you can plan to avoid them.

We are here every step of the way to help you successfully complete the forms you need so that you can concentrate on the fun bits.

You can also complete these forms online at [www.youoldham.coop/events](http://www.youoldham.coop/events)

## Your toolkit – for a successful street party

### Bunting

No street party would be complete without bunting so we've pulled together a 'How to...' kit to help you make some. It should be in your box.

You can also visit [www.streetparty.org.uk/bunting.aspx](http://www.streetparty.org.uk/bunting.aspx) to pick up some cool ideas.

### Invites

It's important to tell people when and where your party is happening. We have provided an invitation template to help you create yours – again, it is in the box.

### Food and recipes

Every street party need lots of yummy food. We have included some fabulous tasty, healthy, low cost recipes from The Growing Hub at Alexandra Park.

### Party Games and activities

Here are three ideas for your street party which could help work up an appetite and turn unwanted items into hidden treasure.

### 1. Games for a laugh

- Ask your neighbours to bring their garden games out – swing ball or tennis or giant dominoes – anything goes.
- Maybe have a sports day and do a tug of war, egg and spoon race, three-legged race or even pin the tail on the donkey.
- For those less actively inclined ask neighbours to bring out their board games – Pictionary, Trivial Pursuit or even a simple deck of cards to keep everyone entertained.

### 2. Freecycle your street

A freecycle event is where people bring their unwanted items and others pick them up. This could be a great opportunity to have a clear out and help out the neighbours.

### 3. Share your skills

Ask your neighbours if they have any skills they could share with others on the street. From teaching people how to ride a bike to fixing a bike, or growing fruit or veg, or knitting a woolly hat – why not see what great assets you have on your street and get sharing.



## Top tips

Here are our top tips to help your street party go with a swing.

1. Set up a Facebook group for your street to help get everyone involved and swap street party ideas.
2. Tap into the competitive nature of your neighbours and organise some competitions – from best cake to knobliest knees.
3. Nowhere to sit? Don't worry, ask your neighbours to bring their garden furniture, deckchairs, cushions and even bean bags.
4. Anybody good with a BBQ? Always a great addition to any party, but remember to ensure food is thoroughly cooked.
5. Make sure you ask if anyone has any dietary requirements e.g. vegetarian or gluten-free and check any allergies are catered for.
6. Ask local businesses if they are willing to donate food to the party or prizes for competitions in return for advertising at the event.
7. If you are going to promote the event or post pictures of the event to social media, check everyone is happy with that first.
8. Make a rainy day plan so that you can still go ahead even if the Oldham weather lives up to its reputation.
9. On the day, make sure everyone moves their cars – why not encourage the children to do a car wash – help raise money for charity.
10. If anyone from the next street along wants to join in, why not invite them and encourage them to have a party too.

We don't have the monopoly on good ideas, so we've pulled together the best of the rest to help you get the most out of your party.

## Planning a Street Party:

[www.gov.uk/government/get-involved/take-part/organise-a-street-party](http://www.gov.uk/government/get-involved/take-part/organise-a-street-party)

[www.edenprojectcommunities.com/thebiglunch/](http://www.edenprojectcommunities.com/thebiglunch/)

[www.streetparty.org.uk/](http://www.streetparty.org.uk/)

[www.thedatingdivas.com/30-block-party-ideas/](http://www.thedatingdivas.com/30-block-party-ideas/)

[www.partypacks.co.uk/blog/2013/08/14/planning-and-organising-a-great-british-street-party/](http://www.partypacks.co.uk/blog/2013/08/14/planning-and-organising-a-great-british-street-party/)

[www.thegreatbritishbakeoff.co.uk/wp-content/uploads/2013/08/BakeOff-PartyPack.pdf](http://www.thegreatbritishbakeoff.co.uk/wp-content/uploads/2013/08/BakeOff-PartyPack.pdf)

## Food:

[www.bbcgoodfood.com/howto/guide/how-throw-street-party](http://www.bbcgoodfood.com/howto/guide/how-throw-street-party)

[www.lovefood.com/news/58698/street-party-recipes](http://www.lovefood.com/news/58698/street-party-recipes)

[www.allrecipes.co.uk/recipes/tag-7085/street-party-recipes.aspx](http://www.allrecipes.co.uk/recipes/tag-7085/street-party-recipes.aspx)

## Games:

[www.activityvillage.co.uk/party-games](http://www.activityvillage.co.uk/party-games)



E: [policy@oldham.gov.uk](mailto:policy@oldham.gov.uk)  
#YourStreet  
#YourOldham  
[www.youoldham.coop/events](http://www.youoldham.coop/events)

