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| Group | Project/Sub Group | Lead | Project information-set up/start up info | Update | Sub-Group Information |
| Health and Wellbeing | Workshops: Bill Lovat is organising workshops to discuss potential projects around health and wellbeing. 3 key projects to be identified from these workshops | Bill Lovatt- Regenda | Workshops need to be organised. Shabana and Bill to meet in the coming weeks to arrange these workshops.  | 06/02/17-Project Scope paperwork sent to Bill Lovatt on the 30/01/17. Bill will be having a consultant starting work on setting up the workshops. 6/3/17 Joint workshop event with Rochdale arranged for 20 March Health and CCG invited.  |  |
| Employment and Enterprise/FIG Groups  | 5 key projects have been identified* Give it a Go
* Under 35’s
* Welfare Reform
* Apprenticeship Levy
* Motiv8
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|  | **Give it a Go** | Lisa Fowles  | SK- meeting with Anwar Ali from Upturn who was a part of the pilot for Give it a Go. Invited to next meeting on the 19th January to present to group. Discussion around providing a competitive price for support for residents around business start-ups only. Upturn are bidding for Lottery Funding and some partners are already on board with match funding. Upturn are welcoming any other OHIP partners to come on board. Project will be around social eneterprise.SK-Has made contact with Alex Phillips from UnLtd. A company who work with people to offer them support and help into setting up social enterprises. SK invited Alex Phillips to next meeting in January to talk through presentation and answer questions from group.At the next meeting a lead should be set up for this sub group and meetings arranged to take this further  | 06/02/17- Sub-Group will be meeting on the 16/02/17. Unltd will be doing a presentation on the work they do and how they can help.**2/3/17**. Market place event to be held on 17th April, venue suggested was Primrose Bank. (Quick win). Each organisation to invite customers that are interested in setting up a social enterprise.OHIP possibly pay for cost of the venue and refreshments.Need to develop and advert that all RP’s can use. ForViva have a Dragon’s Den where they give £500 grant, to look at the possibility of doing something similar through OHIP Scoping document to go to March OHIP Board giving an outline of project, further detail to be worked up once agreed by Board.  | Sub-Group partnersCraig Stone-GPPete Coventry-ContourChris Standish-RegendaLisa Fowles-VillagesNeed to set up a distribution list of key contacts for all the RP’s. |
|  | Under 35’s/ Welfare Reform |  | A scope to be defined for both of these. This to be discussed at next meeting and to look at the work the Allocations Group are doing.  | **06/02/17**-Allocations group is working on this. No further work required by FI/E+E group. |  |
|  | Apprenticeship Levy |  | An email was sent to all board members on the 20th December 2016 requesting information on how everyone is looking at this. Had a couple of responses only. Re-sent with a spreadsheet to fill in and return with information. Regenda and FCHO are a part of the GM group looking at this. Villages are looking at it from the head office and in discussions with leadership on this. They will feedback once a decision has been made. | **06/02/17**- All partners are looking at this individually and within the GM level. No further work to be done on this. |  |
|  | Motiv8- David Barrington is project lead for this working with Hazel Clarke from New Charter. Project form filled in with Pete Coventry and Kelly Farrell. | Craig Stone  | David Barrington and Hazel Clarke will be attending the meeting on the 19th to discuss the project with the group. | **06/02/17**- SK alongside Craig Stone and Beckie Kirkland met with the Motiv8 team. Referral process identified. Project Scope sent to MOTIV8 to make any amendments and return to SK. Sub-Group meeting to be set up in Feb to cascade the information. **2/3/17** referrals process has been clarified. Agreed for Craig Stone to be the link with Motiv8 and provide two way communication. All RP’s need to nominate relevant officer who will feed into Craig. SK to liaise with Craig and set up quarterly meetings with Motiv8 re initial problems, quick wins etc.  | Lisa Fowles-VillagesCraig Stone-GPBeckie Kirkland-RegendaDistribution list to be set upAksa- Asmina ChoudhryContour – check with Pete FCHO – Michelle TomlinGuinness – Kirsty Ellis Regenda – Beckie Kirkland |
|  | Digital Inclusion/UC | Possible lead from FCHO | The group decided due to UC going full digital in April 2016 they should look into a project around getting residents digitally active. SK has met with Viv Robinson from DWP and will be meeting Kim Boughey from Lifelong Learning to establish what is happening in the Borough already and how partners can direct residents there. Also to look at what they can offer to assist with the project. | **06/02/17**-Sub-Group meeting set up for the 21/02/17**2/3/17** need to look at what’s already out there. How to guide on U tube**.** New meeting date to be set up. Fran Stanning is updating the IT for the Oldham council  | Kelly Farrell-RegendaJohn Robinson-FCHOIftikhar Ahmed- VillagesRobert Davies-ContourJulie Hill-RegendaRebecca Cremin-GPExternalViv Robinson-DWPKim Boughey-Lifelong Learning |
| Allocations | 3 projects have been identified by the group:* Working Xtra
* Affordability
* Under 35’s
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|  | Working Xtra | Vicky Wood | Met and have discussed this, it is lawful and no changes need to be made to policy.  |  |  |
|  | Affordability | Joanne Russell | A change of scope has been submitted to the board. Once this has been agreed the project forms will be looked at. Joanne Russell is getting a new member of staff who will be leading on this. SK to meet with her when she is in position. | **06/02/2017**-Project Scope will be ready for next board meeting |  |
|  | Under 35’s | Kelly Webb | SK is meeting with Kelly on the 17th January to discuss the project and complete project forms |  | Kelly Webb-FCHOJoanne Russell-GPVicky Wood-Oldham Council |
|  | Aids and Adaptations | Vicky Wood | A sub group formed to discuss the strategy after a recent case where a property was let but the DLS (Disability Living Service) argued it could have been adapted.Nothing in current protocol about what can be an adaptable properties. Group to look at other LA’s protocols under aids and adaptations and discuss this issue.  | **06/02/17**-Group have met and decided that the current protocol they are working on is the best way forward. No changes to be made. Advised by OT if there is a property with one adaption to meet the customers need but some missing give them a call to discuss rather than bypassing as some adjustments can be made in certain cases. This cascaded to Allocations group.  |  |
| Neighbourhood Strategy Group | SK has met with Jo and discussed the following ideas:* ABCD approach to customer satisfaction. Good practice
* Thriving Communities-PSR, resilience
* Environmental project-Recycling with measurable outcomes
 |  | Next meeting has been arranged for the 24th January 2017. Where the projects will be defined and top 3 priorities to be voted and leads to be established for each. | **06/02/17**-Group met on the 24th and the following projects identified:* Cohesion
* Environmental

Also vice chairs selected-Kelly Nicholson from Villages and Sonia Thompson from Contour. Both will lead one sub-group each. |  |
|  | Cohesion | Sonia Thompson | The group are wanting to look at a sustainable project around Cohesion. Have met on the 06/02/2017 with Virbai from Oldham Council. Who briefed on what is already happening in the Borough. | 06/02/2017-First meeting held. The group will be getting back to SK with 2/3 different themes each of what they want to be the main focus for the project as well a potential estate/area to focus on. Once the themes are in group will vote for the main focus. Project Scope to be completed then and invite district teams and community groups already in operation in them areas. | Sonia Thompson-ContourJanet Hall-Aksa HomesIsobel Howard-HC21Emma Cafferky-FCHOMarcelle Buckley-RegendaLisa Fowles-VillagesNaseem Ahmed-GPOther partners-Virbai Kara-Oldham Council |
|  | Environmental | Kelly Nicholson | The focus will be looking at project to change behaviours around recycling with clear outcomes and sustainability once project is completed. Group will be meeting on the 20/02/2017 |  | Kelly Nicholson-VillagesJanet Hall-AksaJuned Ullah-RegendaMasood Chaudry-GP |
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