

Housing Benefit/Local Housing Allowance paid by automatic BACS transfer

We will start paying Housing Benefit directly into your bank account immediately

The account can be in:

- Your name or your partners name or both
- In the name of a person acting on your behalf (your appointee)

To receive payments directly into your bank account by BACS, please provide the following information

Housing Benefit reference number

Your name and address

Name of bank or building society

Bank or building society sort code

Account name

If you are a landlord please confirm your tenants name and address

Account number

Roll number if applicable

Your signature

Date

Basic bank accounts are available to everyone from most banks. For further information, contact the Benefits Service on 0161 770 6633. You can also get a copy of the Financial Services Authority Leaflet 'No Selling No Jargon' which gives you the facts about basic bank accounts by phoning 0800 111 6768.

The Council needs accurate and valid bank details to process payments to customers. In order to protect you and the Council against fraud and reduce the risk of processing errors, the bank account details you submit may be checked against information already held by the Council. By signing this form you are giving your consent to these checks being made. Information that you provide will be held and used in compliance with the Data Protection Act 1998