**Local Leader of Governance (LLG)**

**Job Description**

**Purpose of the role**

To use knowledge and experience of governance, improving school performance and ability to work with others, provide support to Chairs and governing bodies in schools other than your own and to work as part of a team to supplement the work of the National Leaders of Governance.

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| **NB** The role is **not** the same as that undertaken by a National Leader of Governance which includes:   * developing the chair’s relationship with the Headteacher * developing the chair’s leadership, effectiveness and confidence * mentoring a newly appointed chair of governors * mentoring a chair to provide support through a particular process |

The LLG role may however involve similar support as above for an individual governor, committee or governing body, or supporting work led by a National Leader of Governance.

**Key LLG tasks**

To offer support in the following areas:

* act as a ‘buddy’ to the Chair
* support the Chair with minor governance issues
* act as a named linked support to a new Chair
* share good practice
* observation of governing body meetings
* raising standards and leading improvement
* understanding and interpreting school data
* providing more effective support and challenge for the Headteacher

To support the following for another governing body if required:

* Disciplinary/Disciplinary Appeals Panels
* Pay/Pay Appeal Panels

To be appointed as an additional governor as requested by the Local Authority and to act as the Chair or Vice-Chair if necessary.

To refer complex situations to the School Performance Specialist: Governance.

The period of support will vary depending on the circumstances and may involve face to face, email or phone support.

All support will have clear outcomes identified from the outset of the deployment and an intended exit date.

Outcomes will be provided in writing to the School Performance Specialist: Governance and the Headteacher and/or Chair of governors of the school supported.

**Length of service**

LLGs will be appointed for a renewable period of two years but can resign at any point during this period.