Are you a charitable childcare provider?

It is really important you check that your charitable structure is set up correctly to limit the personal financial liability on you as a trustee and member of the management committee who form the charity.

How are you set up?

It is recommended that you contact the Charities Commission to confirm how you are currently set up.

Types of charity structure

There are three main types of charity structure that charitable childcare providers can be set up as:

1. Charitable Incorporated Organisation (CIO)
2. Charitable Unincorporated Association
3. Charitable Company (Limited by Guarantee)

Below is a link to a document that compares these three types of charity structure. It will support you to confirm if your current structure best suits your Constitution or Articles of Association.

https://www.pre-school.org.uk/document/5461

Is your management committee protected or personally financially liable?

The two types of structure that will limit the personal financial liability on trustees and members of the committee are Charitable Incorporated Organisation (CIO) and Charitable Company (Limited by Guarantee).

If you are currently set up as a Charitable Unincorporated Association, it is recommended that you take professional advice on the impact this has on your management committee before making the decision to change your charity structure.

If the management committee decide to change the charity structure, the following guidance from the Charities Commission may help:

https://www.gov.uk/guidance/change-your-charity-structure

Ofsted

The setup of your organisation may impact on your Ofsted Inspection, so it is really important that you update Ofsted immediately of any changes to your committee.
Where to get specialist early years charitable support and advice

Charity Commission
https://www.gov.uk/government/organisations/charity-commission
Helpline: 0300 066 9197 (available 9am to midday, Monday to Friday).
Change your charities details at:
https://www.gov.uk/change-your-charitys-details

Pre-school Learning Alliance
https://www.pre-school.org.uk/
Pre-school Learning Alliance, North Division Environment and Business Centre, Merlyn Rees Avenue, Morley, Leeds, LS27 9SL
Tel: 0113 252 2848
Email: northdivision@pre-school.org.uk
Regional advisor for Oldham and Lancashire
Karen Gardner – email: karen.gardner@pre-school.org.uk

Voluntary Action Oldham
12 Manchester Chambers, West Street, Oldham, OL1 1LF
Tel: 0161 633 6222 Fax: 0161 633 9328
Email: admin@vaoldham.org.uk

ACAS
Free and impartial help and advice for employers and employees
http://www.acas.org.uk
Helpline: 0300 123 1100 8am-8pm Monday to Friday
9am-1pm Saturday

…and remember:

- Please ask your childcare manager to ensure that the person responsible for maintaining your setting’s information on Oldham Council’s directory is updating any changes made within your setting immediately

- To update your staff or setting’s information, please use the following link to logon to the Synergy FIS Provider Portal:
https://fis.oldham.gov.uk/FIS/DataCollection/login.aspx