Report of the Borough Treasurer

Item 3 – Schools Forum Operational and Good Practice

Schools Forum

15th January 2014
1. Purpose of the Paper

The purpose of this report is:

Inform members that the Department for Education has published the updated Schools Forums: Operational and Good Practice Guide on their website at the link [here](http://www.education.gov.uk/schools/adminandfinance/financialmanagement/schoolsrevenuefunding/schoolsforums/a0070290/guidance-for-schools'-forums-on-their-role)

2. Operational and Good Practice Guide

The updated version of the Guide includes:

- An Executive Summary consisting of two tables - one on the structure of Schools Forum and the second on the roles and responsibilities of Schools Forum,
- A simplified structure, with section 1 dealing with the structure of Schools Forum and section 2 dealing with the business of Schools Forum,
- Good Practice suggestions that have been seen through the EFA Observer role attending Schools Forums around the country,
- Changes to reflect the changes in the School and Early Years Finance Regulations 2013.
- Any changes that occur ahead of these Regulations being made will be reflected in an updated document.

A copy of the Guide has been included in the papers sent to Schools Forum members. Also included is the short Schools Forum guide for schools and academies, which is also available from the same page on the website. This short guide is intended to highlight the key functions of Schools Forum to the wider school population.

3. Oldham’s Schools Forum

The School Forum constitution incorporating the changes in the Operational and Good Practice guide is included at Item 4

4. Recommendations

Members are asked to note the updated version of the Operational and Good Practice guide