Sharing your information

Who is involved in the whole place approach?

Several local public service organisations are involved in the new approach to service delivery including Oldham Council, Oldham Clinical Commissioning Group (GPs), Greater Manchester Police, Greater Manchester Probation, Positive Steps Oldham and local housing providers.

What will my information be used for?

To evaluate the new approach and deliver improved services to you your information will be used to get a fuller picture of what you or your family’s needs are. It will also be used to improve the services you receive, to help us understand which public sector services you use, and how often you use them.

Your information will be collated and stored by Oldham Council on a secure server at Oldham Civic Centre. This information will then be cross matched on a remote secure hosted server. To understand whether the programme is working, local researchers and national researchers from the DCLG and their research partners need to match the personal data of individuals and families with information from public agencies, both locally and nationally. This will include organisations such as the NHS and health organisations, Department of works and pension, the Police, the ministry of Justice, the probation services, schools and Youth offending Team.

The data includes both those people / families assessed and also those who have participated in the programme. The reason to match the information is to help the government and local service providers understand whether or not the programme has been effective in reducing offending, truancy and getting people ready for work and to help improve the service over time.

A findings report will review the success of the programme, assessing those families who have been identified as troubled families but not had any intervention against those who we have had intervention as part of the troubled families program. Any reports created locally or by DCLG will be anonymised.

It will be secure and will only be used as explained on this form and in compliance with the Data Protection Act 1998.

Statistics from this information will used to understand how public services are used. You will not be personally identifiable in any reports generated using this information. This information will then be used to design public sector services more effectively.

Who will be able to see my information?

Access to the information will only be given to staff of the partner organisations locally and nationally that have a reason to see it and in accordance with the data protection Act. All evaluation reports will be fully anonymized.

You can also request to see the information that we hold.

How long will it be kept for?

Information will be kept for ten years from when you stop to work with the service or withdraw your consent.
Could it be passed to anyone else?

As stated, information will be shared between the organisations involved, both locally and nationally. For example, in relation to health data, Oldham Council will provide my details to Oldham CCG who will use NWCSU Business Intelligence for the purposes of matching and linking my information and then to pass this information back to Oldham Council for evaluation by themselves or an external agency. This will only be used for the above reasons.

Could the information be shared without my permission?

There are certain occasions where information can be shared without consent. For example where a serious crime has or may be committed or where there might be a child or adult at risk.

What are my rights?

Your information is protected by the Data Protection Act 1998. This means that the information will only be used for the reasons we have stated. It will be kept safe and secure. You can request a copy of the information kept about you but you may have to pay a fee to do so.

Your Privacy

We will not give out any information about you to third parties without consent or as permitted by law.

What is consent?

Consent is when you agree or give permission. By signing this form you are giving your permission to share your personal information. In particular, signing this form means that you are giving explicit consent to share data, including that which could be sensitive personal data.

What type of information could be shared?

Personal Information includes:

**Basic Information**: This means name, address, gender, date of birth, school attended, GP, parent or primary carer, staff members involved in working with you and your family.

**Additional Information**: This means any needs you have and how they may be met, any services that have been provided to you and your family and it may also include other relevant ‘sensitive’ information for example ethnic origin, physical health, mental health, offences alleged or committed.

**Historic Information**: The above basic and additional information from the two years prior to the start of the pilot may also be shared.

What type of services could my information be shared by or with?

<table>
<thead>
<tr>
<th>Oldham Council including</th>
<th>National Health Service including:</th>
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<tbody>
<tr>
<td>Adult services</td>
<td>Health visitors/ GPs / Consultant</td>
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<tr>
<td>Children services including social care</td>
<td>Hospital visits</td>
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<tr>
<td>Education services including schools</td>
<td>School nurse</td>
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<tr>
<td>Scrutiny task and finish group</td>
<td>Emergency Admissions</td>
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<tr>
<td>Service Provider</td>
<td>Collaboration Details</td>
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<tr>
<td>Greater Manchester Probation Trust</td>
<td>First Choice Homes Oldham and other housing associations</td>
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<td>Greater Manchester Police</td>
<td>JobCentre Plus / Department of Work and Pensions</td>
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<tr>
<td>Positive Steps Oldham including</td>
<td>Other planned and unplanned intervention service providers</td>
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<tr>
<td>- Careers Service</td>
<td>National government agencies and their research partners for the purposes of undertaking research</td>
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<tr>
<td>- Youth Offending Team</td>
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**Contact**

If you have any further questions about how your information will be shared and used, or to withdraw your consent please contact:

Anna Berry
Oldham Council, Civic Centre, West Street, Oldham, OL1 1UT
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