

Application for Removal or Variation of Condition Following the Grant of Planning Permission or for a Minor Material Amendment (Section 73 Town & Country Planning Act 1990)

Checklist of National Requirements

	Tick
1 Application Form (Original and three copies unless submitted electronically)	<input type="checkbox"/>
2 Certificates (Original and three copies unless submitted electronically)	
Ownership Certificate completed and signed	<input type="checkbox"/>
<ul style="list-style-type: none">• Correct certificate – A, B, C or D as required• In addition, the required notice where Ownership Certificates B, C or D have been completed	
Agricultural Holdings Certificate completed and signed	<input type="checkbox"/>
<ul style="list-style-type: none">• Required whether or not the site includes an agricultural holding	
3 Plans (Original and three copies unless submitted electronically)	
Location Plan (1:1250 or 1:2500):	<input type="checkbox"/>
<ul style="list-style-type: none">• The direction of North• Application site edged red/other land owned by the applicant edged blue• Wherever possible, at least 2 named roads and surrounding buildings	
Block Plan/Site Plan (1:100 or 1:200):	<input type="checkbox"/>
<ul style="list-style-type: none">• The direction of North• The development in relation to site boundaries and existing buildings on the site with written dimensions• All buildings, roads and footpaths on land adjoining the site, including access arrangements• All public rights of way crossing or adjoining the site• The position of all trees on the site and those on adjacent land which could be affected by the development• The extent of any hard surfacing• Boundary treatment where proposed• New buildings in context with adjacent buildings	
Existing and Proposed Elevations (1:50 or 1:100):	<input type="checkbox"/>
<ul style="list-style-type: none">• The works in relation to what is already there• All sides of the proposal (blank elevations should also be included)• The proposed building materials and the style, materials and finish of the windows and doors	
Existing and Proposed Floor Plans (1:50 or 1:100):	<input type="checkbox"/>
<ul style="list-style-type: none">• Existing walls or buildings to be demolished. These should be clearly shown• Details of the existing building(s) as well as the proposed development	
Existing and proposed site sections and finished floor and site levels (1:50 or 1:100):	<input type="checkbox"/>

- Where a proposal involves a change in ground levels, illustrative drawings should be submitted to show both existing and finished floor levels to include details of foundations and eaves
- For applications involving new buildings, information to demonstrate how proposed buildings relate to existing site levels and neighbouring development
- In the case of a sloping site, show how proposals relate to existing ground levels or where ground levels outside the extension would be modified

Roof plans (1:50 or 1:100):

- Where appropriate, simple line drawing of the ridges and slopes and showing details such as the roofing material and their location

4 Fee

- [Appropriate fee](#)

Checklist of Local Requirements

These may include some or all of the following:

	Tick		Tick
Access statement	<input type="checkbox"/>	Parking provision.....	<input type="checkbox"/>
Affordable housing statement.....	<input type="checkbox"/>	Planning statement	<input type="checkbox"/>
Air quality assessment	<input type="checkbox"/>	Planning obligations	<input type="checkbox"/>
Biodiversity survey and report.....	<input type="checkbox"/>	Playing fields assessment.....	<input type="checkbox"/>
Crime impact statement.....	<input type="checkbox"/>	Prominent development sites assessment and in gateway locations.....	<input type="checkbox"/>
Cycling provision	<input type="checkbox"/>	Public rights of way	<input type="checkbox"/>
Economic statement and development of employment land	<input type="checkbox"/>	Refuse disposal scheme.....	<input type="checkbox"/>
Education statement on change of use from education and/or community facility	<input type="checkbox"/>	Regeneration statement.....	<input type="checkbox"/>
and/or Community Facility	<input type="checkbox"/>	Residential development and tall buildings in Oldham town centre	<input type="checkbox"/>
Education statement on contributions to new teaching facilities	<input type="checkbox"/>	Retail and leisure impact assessment.....	<input type="checkbox"/>
Energy statement	<input type="checkbox"/>	Site levels.....	<input type="checkbox"/>
Environmental impact assessment.....	<input type="checkbox"/>	Statement of community involvement	<input type="checkbox"/>
Flood risk assessment.....	<input type="checkbox"/>	Structural survey	<input type="checkbox"/>
Ground contamination/landfill gas investigation.....	<input type="checkbox"/>	Sunlight/daylight assessment	<input type="checkbox"/>
Heritage statement	<input type="checkbox"/>	Sustainability statement	<input type="checkbox"/>
Indoor sport and recreation facilities assessment	<input type="checkbox"/>	Telecommunications assessment and certificate of compliance (ICNIRP).....	<input type="checkbox"/>
Landscaping scheme	<input type="checkbox"/>	Transport assessment, transport statement and travel plan	<input type="checkbox"/>
Land stability and coal mining risk assessment	<input type="checkbox"/>	Tree survey	<input type="checkbox"/>
Lighting assessment.....	<input type="checkbox"/>	Ventilation and extraction equipment	<input type="checkbox"/>
Minerals developments statement.....	<input type="checkbox"/>	Waste management plan	<input type="checkbox"/>
Noise impact assessment.....	<input type="checkbox"/>	Utilities and foul sewage statement	<input type="checkbox"/>
Open space assessment	<input type="checkbox"/>	Photographs and photomontages.....	<input type="checkbox"/>
Open space in residential developments	<input type="checkbox"/>	Other supporting information and plans	<input type="checkbox"/>