

Applications for Conservation Area Consent

Checklist of National Requirements

- | | Tick |
|--|--------------------------|
| 1 Application Form (Original and three copies unless submitted electronically) | <input type="checkbox"/> |
| 2 Certificates (Original and three copies unless submitted electronically)
Ownership Certificate completed and signed | |
| <ul style="list-style-type: none"> • Correct certificate – A, B, C or D as required by Article 6 of the <i>Planning (Listed Buildings and Conservation Areas) Regulations 1990</i> | <input type="checkbox"/> |
| 3 Plans (Original and three copies unless submitted electronically) | |
| Location Plan (1:1250 or 1:2500): | <input type="checkbox"/> |
| <ul style="list-style-type: none"> • The direction of North • Application site edged red/other land owned by the applicant edged blue • Wherever possible, at least 2 named roads and surrounding buildings | |
| Site Plan (1:100 or 1:200): | <input type="checkbox"/> |
| <ul style="list-style-type: none"> • Any site boundaries • The position of any building or structure on the other side of such boundaries • The type and height of any boundary treatment | |
| Existing and Proposed Elevations (1:50 or 1:100): | <input type="checkbox"/> |
| <ul style="list-style-type: none"> • The works in relation to what is already there, including full extent of demolition works, any making good • All sides of the proposal (blank elevations should also be included) • The proposed building materials and the style, materials and finish of the windows and doors, where remediation works are proposed | |

Checklist of Local Requirements

These may include some or all of the following:

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| Biodiversity survey and report..... | <input type="checkbox"/> | Structural survey | <input type="checkbox"/> |
| Ground contamination/landfill gas investigation..... | <input type="checkbox"/> | Tree survey | <input type="checkbox"/> |
| Heritage statement | <input type="checkbox"/> | Waste management plan | <input type="checkbox"/> |
| Planning statement..... | <input type="checkbox"/> | Photographs and photomontages | <input type="checkbox"/> |
| | | Other supporting information and plans..... | <input type="checkbox"/> |