

Training, Support and Development Standards for Foster Care

Evidence workbook

Refreshed: November 2012

Providing evidence

Welcome to your evidence workbook which should be used in conjunction with the <u>Training Support and Development Standards</u>, <u>Guidance</u>. It provides you with a single place to capture all of your evidence against the standards.

You should enter a summary of the evidence that you have collected to meet a particular outcome(s) in this Evidence Booklet. Try to keep these entries short. You can write or type your evidence. If you are typing your evidence, please note that the evidence boxes only allow 2,000 characters (approx. the size of the box). Continuation sheets have been provided at the end of the Evidence Booklet. It is good practice to keep a portfolio ring binder that contains your evidence for easy reference.

Evidence can include certificates from training you have undertaken, supervision notes, witness statements, records of observation (either you recording something you have observed or a colleague observing you at work), testimonials or references from current or previous employers or service users, reflective logs (something you have written reflecting on a piece of work you have done or training course you have attended), reports or records you have written, videos, photos. Copies of your annual review documentation, copy of your assessment (e.g. Form F), write ups of discussions with your supervising SW, write-ups of your reading or research on topics covered.

As a foster carer you will be demonstrating that you understand your role as a foster carer, so the evidence for the standards will be directly related to your parenting of any child in your care.

Evidencing knowledge and skills

The following words are used in the workbook:

Be aware of: to know that something exists. For example, the importance of routines for children and what it is concerned with, at a general level rather than in detail.

Know/know how to: to have a clear and practical understanding of an area of work, with enough detail to be able to carry out any tasks or procedures linked with it.

Show/demonstrate/be able to: (examples of 'doing' words). To be able to provide practical evidence of an area of work (e.g. in communication) at a skill level appropriate to what is required in the role.

Understand: to grasp the meaning of a concept and to grasp its broad purpose and principles (such as with child development, policies).

Additional guidance

Guidance and supporting materials are available to help supervising social workers implement the TSD Standards with foster carers. You may find some of these materials useful, which can be downloaded from our website using the following link: Foster Care Standards The guidance factsheets may be particularly useful in helping you to understand how to complete the standards and provide examples of the type and amount of evidence required.

Please note that each box will fit approximately 1,100 characters in Arial 10 point.

Standard 1: Understand the principles and values essential for fostering children and young people

| 1.1 Principles and Values | |
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| Evidence (summarise your evidence below) | |
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| Supervisor sign off: | Data |
| Supervisor sign off: | Date: |
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| Standard 1 : Understand the principle children and young people | es and values essential for fostering |
| 1.2 Equality, inclusion and anti-dis | scriminatory practice |
| Evidence (summarise your evidence | e below |
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| Supervisor sign off: | Date: |

Standard 1: Understand the principles and values essential for fostering children and young people

| 1.3 Person centred approaches | |
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| Evidence (summarise your evidence below) | |
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| Supervisor sign off: | Date: |
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| Standard 1: Understand the principles and values exchildren and young people | essential for fostering |
| 1.4 Confidentiality and sharing information | |
| Evidence (summarise your evidence below) | |
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| Supervisor sign off: | Date: |

Standard 2: Understand your role as a foster carer

| 2.1 Fostering role | |
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| Evidence (summarise your evidence below) | |
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| Supervisor sign off: | Date: |
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| Standard 2: Understand your role as a foster carer | |
| 2.2 Legislation, policies and procedures | |
| Evidence (summarise your evidence below) | |
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| Supervisor sign off: | Date: |

Standard 2: Understand your role as a foster carer

| 2.3 Relationships with parents and others | |
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| Evidence (summarise your evidence below) | |
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| Supervisor sign off: | Date: |
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| Standard 2: Understand your role as a foster carer | |
| 2.4 Team working | |
| Evidence (summarise your evidence below) | |
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| Supervisor sign off: | Date: |

Standard 2: Understand your role as a foster carer

2.5 **Evidence** (summarise your evidence below) Supervisor sign off: Date: Standard 2: Understand your role as a foster carer 2.6 Complaints and compliments **Evidence** (summarise your evidence below) Supervisor sign off: Date:

3.1 **Evidence** (summarise your evidence below) Supervisor sign off: Date: Standard 3: Understand health and safety, and health care 3.2 Accommodation **Evidence** (summarise your evidence below) Supervisor sign off: Date:

Standard 3: Understand health and safety, and health care

Standard 3: Understand health and safety, and health care

| 3.3 Healthy care and medication | | |
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| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |
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| Standard 3: Understand health and safety, and hea | lth care | |
| 3.4 Personal safety and security | | |
| Evidence (summarise your evidence below) | | |
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Supervisor sign off:

Date:

Standard 4: Know how to communicate effectively

4.3 Communication with parents, families and friends **Evidence** (summarise your evidence below) Supervisor sign off: Date: **Standard 4:** Know how to communicate effectively 4.2 Knowing about communication **Evidence** (summarise your evidence below) Supervisor sign off: Date:

Standard 4: Know how to communicate effectively

4.3 Communication with parents, families and friends **Evidence** (summarise your evidence below) Supervisor sign off: Date: **Standard 4:** Know how to communicate effectively **4.4 Communication with organisations Evidence** (summarise your evidence below) Supervisor sign off: Date:

Standard 4: Know how to communicate effectively

| 4.5 Principles of keeping good reco | rds | |
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| Evidence (summarise your evidence b | below) | |
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| Supervisor sign off: | Date: | |

| 5.1 Attachment and stages of development | | |
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| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |
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| Standard 5: Understanding the development of child | Iren and young people | |
| 5.2 Resilience | | |
| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |

| 5.3 Transitions | | |
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| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |
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| Standard 5: Understanding the deve | elopment of children and young people | |
| 5.4 Supporting play, activities and | learning | |
| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |

| 5.5 Supporting educational potential | | |
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| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |
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| Standard 5: Understanding the development of chi | ldren and young people | |
| 5.6 Understanding contexts | | |
| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |

| 5.7 Promoting positive health and s | exuality |
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| Evidence (summarise your evidence l | below) |
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| Supervisor sign off: | Date: |
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| Standard 5: Understanding the develo | opment of children and young people |
| 5.8 Supporting disabled children an | nd children with special educational needs |
| Evidence (summarise your evidence l | below) |
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| Supervisor sign off: | Date: |

Standard 6: Keep children and young people safe from harm

| 6.1 Legislation, policies and processes | | |
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| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |
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| Standard 6: Keep children and young people | safe from harm | |
| 6.2 Keeping children safe | | |
| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |

Standard 6: Keep children and young people safe from harm

6.5 'Whistle-blowing' (reporting failures in duty) **Evidence** (summarise your evidence below) Supervisor sign off: Date: Standard 6: Keep children and young people safe from harm 6.4 Working with other agencies **Evidence** (summarise your evidence below) Supervisor sign off: Date:

Standard 6: Keep children and young people safe from harm

6.5 'Whistle-blowing' (reporting failures in duty) Evidence (summarise your evidence below) Supervisor sign off: Date:

Standard 7: Develop yourself

| 7.1 Your role as a foster carer | |
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| Evidence (summarise your evidence below) | |
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| Supervisor sign off: | Date: |
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| Standard 7: Develop yourself | |
| 7.2 Being aware of the impact of fostering of extended family | n your sons and daughters and |
| Evidence (summarise your evidence below) | |
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| Supervisor sign off: | Date: |

Standard 7: Develop yourself

| 7.3 Using support and supervision to develop your role Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |
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| Standard 7: Develop yourself | | |
| 7.4 Meeting learning needs as part of conti (CPD) | nuing professional development | |
| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |

Standard 7: Develop yourself

7.5 Career progression **Evidence** (summarise your evidence below) Supervisor sign off: Date: Continuation sheet for Standard no. _____ Skills and Knowledge no. _____ **Evidence** (summarise your evidence below) Supervisor sign off: Date:

| Continuation sheet for Standard no Skills and Knowledge no | | |
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| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |
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| Continuation sheet for Standard no Skills and Knowledge no | | |
| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |

| Continuation sheet for Standard no Skills and Knowledge no | | |
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| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |
| Supervisor sign on. | Date. | |
| Continuation sheet for Standard no Skills and Knowledge no | | |
| Evidence (summarise your evidence below) | | |
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| Supervisor sign off: | Date: | |

Certificate of Successful Completion

| Name of foster carer: | |
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| Name of foster care provider: | |
| Address of foster care provider: | |
| | |
| I certify that the | e above named foster carer |
| has successfully | met all the outcomes in the |
| Training, Support and De | evelopment Standards for Foster Care |
| Signed: | |
| Name: | |
| Job role: | Date: |



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