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**Dear Head Teacher** 

This year the National Cycling Academy will be presenting the cycle training courses for Year five/six pupils in conjunction with Oldham Road Safety Team

You should receive a letter or telephone call from Oldham Council explaining more about the new cycling initiatives being promoted by them and you will have the opportunity to speak to the Cycling Officer Mr Stephen Whitehouse

Attached is a list of the course dates available, these are allocated on a first come first served basis although we aim to be as flexible as possible to accommodate the schools requirements.

Courses may also be booked throughout the summer holidays/half term break, if the school is open for other activities

Because of the huge success of last years training, Oldham Road Safety Team have successfully bid for additional funding in order to enable more pupils to participate. There are now twenty-four places available to each school having completed their Travel Plan.

Each child will need a fully operational bike with two working brakes and a cycle helmet, if the children do not have access to a helmet we can provide them if booked in advance.

Two NCA National Standards Cycle Training Instructors will attend school to present the Bikeability training course

The NCA admin team will also forward details relating to:

- 1. The Instructors presenting the training, this will include qualifications and CRB numbers and our Instructors will carry ID cards with them
- 2. Consent forms
- 3. Posters for teachers to utilise
- 4. A letter for parents/guardians

The training itself will be run over four sessions, each lasting two hours. The first session is conducted on the playground and the following three are based on road using quiet residential streets surrounding the school. The main aim of the course being that the children will be able to make a short journey in a safer manner and be more aware of road safety issues

At the end of the training the children will be given a certificate confirming they have completed the course An NCA representative will contact the school to arrange suitable dates and give teachers further information about the training

If you require any further information, please do not hesitate to contact the Admin Team on 0161-773-9566

Kindest Regards

Mrs JL Woodruff Course Director National Cycling Academy (Manchester)

The National Cycling Academy is an accredited Bikeability training provider Bikeability Scheme register number: 704107A