# Oldham Local Development Framework

## Planning Advisory Service Soundness Toolkit

Joint Core Strategy and Development Management Policies
Development Plan Document

**February 2011**

Oldham
Council

## Soundness tool

| Key question | Possible evidence | Evidence provided |
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| **Justified** | | |
| **Participation** | | |
| 1. Has the consultation process allowed for effective engagement of all interested parties? | The consultation statement | • The Consultation Statement and Update set out details of who we have consulted and how.<br>• Original SCI (2007).<br>• Revised SCI (2010).<br>• Public schedules of comments. |
| **Research/ fact finding** | | |
| 2. Is the content of the development plan document justified by the evidence?<br><br>3. What is the source of the evidence?<br><br>4. How up to date and convincing is it? | i. Sections of the development plan document which show how the evidence points towards the selected strategy, policies or proposals<br>ii. Sections of the pre-submission proposals documents<br>iii. Sections of the preferred strategy report<br>iv. Sections of the sustainability appraisal report which set out its main conclusions in relation to the policies in the development plan document<br>v. Sections of the consultation statement<br>OR<br>A very brief statement of how the main findings of consultation support the policies, with reference to:<br>   o reports to the council on the issues raised during participation, covering both the front-loading and formulation phases<br>   o any other information on community views and preferences<br>vi. The studies, reports and technical papers that provide the evidence for the policies set out in the development plan document. The date of preparation and who they were produced by should be signposted<br>OR | • Yes.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents (in particular Chapter 2 of the main document identifies the main issues and key challenges facing the borough, and Chapter 5 which explains how we arrived at the development and planning strategy, and the LDF policies which refer to national guidance as appropriate).<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update. |

| Key question | Possible evidence | Evidence provided |
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| | For each policy (or group of policies dealing with the same issue), a very brief statement of the evidence documents relied upon and how they support the policy (where this is not already clear in the reasoned justification in the development plan document) | • Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
| 5. What assumptions had to be made in preparing the development plan document?<br><br>6. Are the assumptions reasonable and justified? | i. Sections of the development plan documents setting out the assumptions<br>ii. Sections of the sustainability appraisal report setting out the assumptions<br>iii. A very brief statement for each assumption as to how the evidence led to the assumption<br>iv. Reference to national or regional policy, correspondence from bodies consulted or technical papers that provide the basis for assumptions | • Assumptions are listed in the LDF and are reasonable and justified.<br>• LDF documents (in particular Chapter 2 of the main document identifies the main issues and key challenges facing the borough, paragraph 2.6 lists our key assumptions, and Chapter 5 which explains how we arrived at the development and planning strategy, and the LDF policies which refer to national guidance as appropriate).<br>• Evidence base studies – see LDF examination library list.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |

| Key question | Possible evidence | Evidence provided |
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| **Alternatives** | | |
| 7. Can it be shown that the council's chosen approach is the most appropriate given the reasonable alternatives?<br><br>8. Have realistic alternatives been considered and is there a clear audit trail showing how and why the preferred strategy/approach was arrived at?<br><br>9. Where a balance had to be struck in taking decisions between competing alternatives is it clear how and why these decisions were made? | i. Sections of the consultation statement showing how the community was involved in considering issues, alternatives and options<br><br>ii. Documents used in community involvement with stakeholders and communities encouraging them to identify the issues and options they wished to see considered<br><br>iii. Any report produced at the end of the front loading phase of plan preparation setting out the issues and options raised<br><br>iv. Sections of the preferred strategy report explaining:<br><br>• how alternatives were developed and evaluated, and<br><br>• why alternatives were rejected in favour of the preferred strategy<br><br>v. Sections of the sustainability appraisal report showing the options and alternatives and explaining how they were objectively assessed<br><br>vi. Reports prepared during the plan preparation process (including after the preferred strategy participation) contributing to the decisions made on the inclusion of policies in the development plan document<br><br>vii. Sections of the consultation statement explaining how the main findings of consultation support the decisions<br><br>viii. Sections of the representations statement<br><br>OR<br><br>A brief statement of the influence upon decisions of:<br><br>the issues raised during stakeholder and community engagement, and how they have been addressed<br><br>ix. Any other documentation showing how alternatives were developed and evaluated<br><br>x. A very brief statement and any other supporting documentation of the way decisions have been taken | • Yes, the planning and development strategy is the most appropriate based on the evidence and it is clearly set out how it has been arrived at.<br><br>• Alternative strategies were assessed as part of the Issues and Options / Preferred Options stages and details included in the relevant documents.<br><br>• Evidence base studies – see LDF examination library list.<br><br>• LDF documents (in particular Chapter 2 of the main document identifies the main issues and key challenges facing the borough, paragraph 2.6 lists our key assumptions and Chapter 5 which explains how we arrived at the development and planning strategy).<br><br>• Issues Survey and Analysis report.<br><br>• Issues and Options reports.<br><br>• Preferred Options reports.<br><br>• Refining Options reports.<br><br>• Public Schedules.<br><br>• Scoping Reports and Updates.<br><br>• Sustainability Appraisal reports.<br><br>• Habitats Regulations Assessment reports.<br><br>• Equalities Impact Assessment reports.<br><br>• Background Papers.<br><br>• Consultation Statement / Update.<br><br>• Sustainable Community Strategy / Local Area Agreement.<br><br>• Annual Monitoring Reports.<br><br>• Infrastructure Study / Update. |
| 10. Does the sustainability | i. A structure to the development plan document which | • Yes. |

| Key question | Possible evidence | Evidence provided |
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| appraisal show how the different options perform and is it clear that sustainability considerations informed the content of the development plan document from the start? | reports the sustainability appraisal findings in relation to each policy<br><br>ii. Sections of the sustainability appraisal report which set out how sustainability appraisal has influenced the development of the preferred strategy and how policies have been revised in the light of sustainability appraisal findings<br><br>iii. Reports made as part of plan-making which indicate how sustainability appraisal has influenced the choice of strategy and the content of policies | • Scoping Report and updates.<br><br>• Sustainability Appraisal reports.<br><br>• Alternative strategies were assessed as part of the Issues and Options / Preferred Options stages and details included in the relevant documents. |
| 11. Does the development plan document adequately expand upon regional guidance rather than simply duplicate it?<br><br>12. Does the strategy take forward the regional context reflecting the local issues and objectives? | i. Sections of the development plan document which explain where and how regional guidance has been elaborated upon and the reasons<br><br>ii. The regional development agency/regional planning body letter confirming that the development plan document is in general conformity with the regional special strategy<br><br>iii. Representations received from the regional development agency/regional planning body<br><br>iv. Representations from the Government Office<br><br>v. Reports or copies of correspondence as to how the representations have been considered and dealt with | • In preparing the LDF we have had regard to RSS at all relevant stages. During the Refining Options stage regional strategies were revoked by the Secretary of State, and during the publication stage regional strategies were re-instated as a result of the High Court legal challenge.<br><br>• Statement of intentions – it sets out the likely affect the future loss of RSS may have on Oldham's planning framework. It concludes that no loss of policy coverage is anticipated from the future loss of RSS.<br><br>• Consultation Statement and Update. |

| Effective | | |
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| **Deliverable** | | |
| 13. Has the council clearly identified what the issues are that the development plan document is seeking to address? <br> 14. Have priorities been set so that it is clear what the development plan document is seeking to achieve? | i. Sections of the development plan document which refer to the vision and objectives of the sustainable community strategy and the issues identified there <br> ii. A statement prepared following stakeholder and community engagement in the front-loading phase of plan-making setting out the identified issues for the development plan document A spatial portrait based on the advice in 'Policies for spatial plans' presented as part of the core strategy <br> iii. A core strategy vision which is framed to set out the outcomes which are sought for the future <br> iv. Sections of the development plan document which identify the main issues addressed <br> v. Sections of the development plan document which indicate the priority outcomes | • Yes the issues have been identified and priorities set. <br> • Workshops (18 October 2006, 19 November 2008, 25 March 2009). <br> • Evidence base studies – see LDF examination library list. <br> • LDF documents (in particular Chapter 2 of the main document identifies the main issues and key challenges facing the borough, paragraph 2.6 lists our key assumptions and Chapter 5 which explains how we arrived at the development and planning strategy, and the LDF policies linkages box shows the links between the policies and the main issues). <br> • Spatial Portrait. <br> • Vision. <br> • Strategic Objectives. <br> • Issues Survey and Analysis report. <br> • Issues and Options reports. <br> • Preferred Options reports. <br> • Refining Options reports. <br> • Public Schedules. <br> • Scoping Reports and Updates. <br> • Sustainability Appraisal reports. <br> • Habitats Regulations Assessment reports. <br> • Equalities Impact Assessment reports. <br> • Background Papers. <br> • Consultation Statement / Update. <br> • Sustainable Community Strategy / Local Area Agreement. <br> • Annual Monitoring Reports. |

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| 15. Are there any cross-boundary issues that should be addressed and, if so, have they been adequately addressed? | i. Sections of the regional special strategy which identify cross-boundary issues.<br>ii. Sections of the development plan document setting out cross-boundary issues and the response to them<br>iii. Reports on relevant studies which cover wider areas than the local authority and how the development plan document addresses their findings or recommendations<br>iv. Records of meetings with adjoining authorities or relevant agencies which confirm that there are no cross-boundary issues of significance | • Cross-boundary issues are identified and have been addressed in the LDF as appropriate.<br>• AGMA reports, including the Greater Manchester Strategy, the spatial framework and the Energy Study.<br>• Highways Agency and AGMA transport modelling protocol.<br>• Oldham and Rochdale housing and economic plans, i.e. HMR and ORESA Prospectus.<br>• Landscape Character with Peak Park.<br>• Flood risk assessments – AGMA's Greater Manchester SFRA and the Bury, Rochdale and Oldham SFRA.<br>• Evidence base studies – see separate list.<br>• LDF documents.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
| 16. Does the development plan document contain clear objectives? | i. A spatial portrait which identifies the key issues facing the area<br>ii. A core strategy vision which is framed to set out the | • Yes the DPD contains clear objectives – see chapter 4.<br>• Strategic Objectives and Sustainability |

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| | outcomes which are sought for the future<br><br>iii. The strategic objectives of the development plan document, and the commentary in the development plan document of how they derive from the spatial portrait and vision | Appraisal (SA) Objectives. SA report Appendix 1 includes a matrix assessing the two sets of objectives.<br><br>• LDF policies linkages boxes show the links between the policy matters being addressed and the strategic objectives.<br><br>• Evidence base studies – see LDF examination library list.<br><br>• LDF documents.<br><br>• Scoping Reports and Updates.<br><br>• Sustainability Appraisal reports.<br><br>• Issues Survey and Analysis report.<br><br>• Issues and Options reports.<br><br>• Preferred Options reports.<br><br>• Refining Options reports.<br><br>• Public Schedules.<br><br>• Scoping Reports and Updates.<br><br>• Sustainability Appraisal reports.<br><br>• Habitats Regulations Assessment reports.<br><br>• Equalities Impact Assessment reports.<br><br>• Background Papers.<br><br>• Consultation Statement / Update<br><br>• Sustainable Community Strategy / Local Area Agreement.<br><br>• Annual Monitoring Reports. |
| 17. Are the objectives specific to the place; as opposed to being general and applicable to anywhere?<br><br>18. Is there a direct relationship between the identified issues and the objectives? | i. The spatial portrait and the commentary in the development plan document as to how the objectives derive from it<br><br>ii. Confirmation from the local strategic partnership and partner organisations that they agree the objectives as being specific to the place | • Yes the objectives are relevant to Oldham. There are direct links between the issues and objectives.<br><br>• LDF policies linkages boxes show the links between the policy matters being addressed and the strategic objectives.<br><br>• Strategic Objectives and Sustainability Appraisal (SA) Objectives. SA report Appendix 1 includes a matrix assessing the |

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| | | two sets of objectives. |
| | | • Evidence base studies – see LDF examination library list. |
| | | • LDF documents. |
| | | • Scoping Reports and Updates. |
| | | • Sustainability Appraisal reports. |
| | | • Issues Survey and Analysis report. |
| | | • Issues and Options reports. |
| | | • Preferred Options reports. |
| | | • Refining Options reports. |
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| | | • Consultation Statement / Update. |
| | | • Infrastructure Study and Update. |
| | | • Sustainable Community Strategy / Local Area Agreement. |
| | | • Annual Monitoring Reports. |
| 19. Is it clear how the policies will meet the objectives?<br><br>20. Are there any obvious gaps in the policies, with regard to the objectives of the development plan document? | i. Relevant sections of the development plan document which explain how policies derive from the objectives and are designed to meet them<br><br>ii. Relevant sections of the sustainable community strategy which identify its objectives<br><br>iii. Confirmation from the local strategic partnership and partner organisations that they believe the polices will achieve the agreed objectives<br><br>iv. Research reports and studies which address the means to address objectives and conclude that the policies are appropriate and should succeed<br><br>v. Sections of the development plan document, reports | • Yes it is clear how the policies will meet the objectives. There are no policy gaps.<br><br>• LDF policies linkages boxes show the links between the policy matters being addressed and the strategic objectives.<br><br>• Strategic Objectives and Sustainability Appraisal (SA) Objectives. SA report Appendix 1 includes a matrix assessing the two sets of objectives.<br><br>• Evidence base studies – see LDF examination library list.<br><br>• LDF documents. |

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| | or other documents which discuss the matters which should be addressed in the development plan document. | • Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Infrastructure Study and Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
| 21. Are there realistic timescales related to the objectives? | i. Sections of the development plan document which address delivery and the timescales for key developments and initiatives<br>ii. Confirmation from the local strategic partnership and partner organisations that the timescales are realistic in terms of their contribution to delivery | • Yes. Timescales are set out in the LDF and policies and the Infrastructure Study as appropriate.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates. |

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| | | • Sustainability Appraisal reports. |
| | | • Habitats Regulations Assessment reports. |
| | | • Equalities Impact Assessment reports. |
| | | • Background Papers. |
| | | • Consultation Statement / Update. |
| | | • Infrastructure Study and Update. |
| | | • Sustainable Community Strategy / Local Area Agreement. |
| 22. Are the policies internally consistent? | i. Sections of the development plan document, documents used in community involvement, and technical papers which demonstrate that the objectives are consistent<br><br>ii. A very brief statement explaining how the council considers its objectives are consistent | • Yes the policies are internally consistent.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Infrastructure Study and Update.<br>• Annual Monitoring Reports. |
| 23. Does the development plan document contain material which: | i. Information in the local development scheme, or provided separately, about the scope and content (actual and intended) of each development plan document. This should  show how they combine to | • The DPD contains material that is relevant and appropriate to the LDF. |

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| <ul><li>is already in another plan</li><li>should be logically be in a different plan</li><li>should not be in a plan at all?</li></ul> | provide a coherent policy structure<br><br>ii. Representations from the Government Office<br><br>iii. Reports or copies of correspondence as to how the representations have been considered and dealt with | <ul><li>Local Development Scheme.</li><li>Consultation Statements / Update.</li><li>Public Schedules.</li></ul> |
| 24. Does the development plan document explain how its key policy objectives will be achieved? | i. Sections of the development plan document that identify the key objectives and how they will be delivered upon<br><br>ii. Confirmation from the relevant agencies that they support the objectives and the identified means of delivery<br><br>iii. Other supporting material – for example, commitments in the local area agreement that will support the delivery of the strategy in the development plan document | <ul><li>Yes it is clear how the objectives will be achieved.</li><li>LDF policies linkages boxes show the links between the policy matters being addressed and the strategic objectives, and the implementation / infrastructure linkages.</li><li>Strategic Objectives and Sustainability Appraisal (SA) Objectives.  SA report Appendix 1 includes a matrix assessing the two sets of objectives.</li><li>Evidence base studies – see LDF examination library list.</li><li>LDF documents.</li><li>Scoping Reports and Updates.</li><li>Sustainability Appraisal reports.</li><li>Issues Survey and Analysis report.</li><li>Issues and Options reports.</li><li>Preferred Options reports.</li><li>Refining Options reports.</li><li>Public Schedules.</li><li>Scoping Reports and Updates.</li><li>Sustainability Appraisal reports.</li><li>Habitats Regulations Assessment reports.</li><li>Equalities Impact Assessment reports.</li><li>Background Papers.</li><li>Consultation Statement / Update.</li><li>Infrastructure Study and Update.</li><li>Sustainable Community Strategy / Local Area Agreement.</li><li>Annual Monitoring Reports.</li></ul> |

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| 25. If there are development management policies, are they supportive of the strategy and objectives? | i. Sections of the development plan document that show how the development management policies:<br>• will help to deliver the strategy<br>37. derive from, and elaborate on, the objectives and policies of the plan | • The development management policies are supportive of the strategy and objectives.<br>• LDF documents.<br>• Evidence base studies – see LDF examination library list.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Infrastructure Study and Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
| 26. Have the infrastructure implications of the strategy/policies clearly been identified? | i. A section or sections of the development plan document where infrastructure needs are identified and the proposed solutions put forward<br>ii. Representations in respect of infrastructure<br>iii. Reports or copies of correspondence as to how representations in relation to infrastructure have been considered and dealt with | • Yes the infrastructure implications have been identified.<br>• Infrastructure Study and Update has been prepared which addresses implementation and delivery matters.<br>• LDF policies linkages boxes show the links between the policy matters being addressed and implementation / infrastructure as appropriate.<br>• Evidence base studies – see LDF |

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| | | examination library list. |
| | | • LDF documents. |
| | | • Scoping Reports and Updates. |
| | | • Sustainability Appraisal reports. |
| | | • Issues Survey and Analysis report. |
| | | • Issues and Options reports. |
| | | • Preferred Options reports. |
| | | • Refining Options reports. |
| | | • Public Schedules. |
| | | • Scoping Reports and Updates. |
| | | • Sustainability Appraisal reports. |
| | | • Habitats Regulations Assessment reports. |
| | | • Equalities Impact Assessment reports. |
| | | • Background Papers. |
| | | • Consultation Statement / Update. |
| | | • Sustainable Community Strategy / Local Area Agreement. |
| | | • Annual Monitoring Reports. |
| 27. Are the delivery mechanisms and timescales for implementation of the policies clearly identified? | i. Sections of the development plan document setting out delivery mechanisms and timescale<br><br>ii. Other development plan documents being prepared that develop the policies of the core strategy further and set out how they will be delivered<br><br>iii. Research or studies that address matters of delivery and the realistic timescales<br><br>iv. Documents that set out arrangements made or planned for local delivery vehicles, or other delivery mechanisms<br><br>v. Very brief statements on how other stakeholders intend to support the delivery of the policies, with any supporting correspondence or reports by the authority or the relevant stakeholder<br><br>vi. Correspondence from stakeholders on delivery | • Yes the delivery mechanisms and timescales have been identified.<br><br>• Infrastructure Study and Update sets out the relevant details.<br><br>• LDF policies linkages boxes show the links between the policy matters being addressed and implementation / infrastructure as appropriate.<br><br>• Evidence base studies – see LDF examination library list.<br><br>• LDF documents.<br><br>• Scoping Reports and Updates.<br><br>• Sustainability Appraisal reports.<br><br>• Issues Survey and Analysis report. |

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| | mechanisms and timescale<br><br>vii. Reports or copies of correspondence as to how representations on delivery and implementation have been considered and dealt with | • Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
| 28. Is it clear who is going to deliver the required infrastructure and does the timing of the provision complement the timescale of the strategy/policies? | i. Confirmation from infrastructure providers that they support the solutions proposed and the identified means and timescales for their delivery<br><br>ii. Representations in respect of infrastructure<br><br>iii. Reports or copies of correspondence on how representations in relation to infrastructure and its timing have been considered and dealt with | • Yes the delivery mechanisms and timescales have been identified.<br>• Infrastructure Study and Update<br>• LDF policies linkages boxes show the links between the policy matters being addressed and implementation / infrastructure as appropriate.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports. |

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| | | • Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
| 29. Is it clear who is intended to implement each part of the strategy/ development plan document?<br><br>30. Where actions required to implement policy are outside the direct control of the council, is there evidence of commitment from the relevant organisation to implement the policies? | i. Sections of the development plan document setting out responsibilities for delivery<br>ii. Correspondence showing how other stakeholders intend to support the delivery of the policies<br>iii. Reports by the council or the relevant stakeholder<br>iv. Representations from stakeholders on implementation<br>v. Reports or copies of correspondence as to how representations on delivery and implementation have been considered and dealt with | • Yes the delivery mechanisms have been identified.<br>• Infrastructure Study and Update contains relevant details.<br>• LDF policies linkages boxes show the links between the policy matters being addressed and implementation / infrastructure as appropriate.<br>• Highways Agency and AGMA transport modelling protocol deals with how transport matters will be addressed.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers. |

| | | • Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
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| 31. Does the development plan document reflect the concept of spatial planning?<br>32. Does it go beyond traditional land use planning by bringing together – and integrating – policies for development, and the use of land, with other policies and programmes from a variety of organisations that influence the nature of places and how they function? | i. Sections of the development plan document that reflect the plans or strategies of other bodies<br>ii. Expressions of support from bodies responsible for other strategies affecting the area<br>iii. Representations in respect of services provided by other agencies<br>iv. Reports or copies of correspondence as to how the representations have been considered and dealt with. These should either clarify the issues raised in the representation, or include a copy of the substance of the representation | • Yes, the LDF reflects spatial planning.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports.<br>• Other plans and programmes are referenced as appropriate, i.e. Metrolink, Building Schools for the Future. |
| 33. Does the development plan document take into account matters which may be imposed by circumstance, notwithstanding the council's | i. Explicit recognition within the development plan document that this may happen, and clear information about how the plan strategy can accommodate them | • Yes, the LDF has had regard to external factors during the preparation stages, i.e. changes to the BSF programme affected the communities policy between the Refining Options and the Proposed Submission |

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| views about the matter? | ii. Consideration of the options in relation to such matters as part of the evaluation of alternatives in a report on the preferred strategy | publication stages. |
| | | • The policies have regard to national guidance and policies which allows for changes in future circumstances. |
| | | • Evidence base studies – see LDF examination library list. |
| | | • LDF documents. |
| | | • Scoping Reports and Updates. |
| | | • Sustainability Appraisal reports. |
| | | • Issues Survey and Analysis report. |
| | | • Issues and Options reports. |
| | | • Preferred Options reports. |
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| | | • Equalities Impact Assessment reports. |
| | | • Background Papers. |
| | | • Consultation Statement / Update. |
| | | • Sustainable Community Strategy / Local Area Agreement. |
| | | • Other plans and programmes are referenced as appropriate, i.e. Metrolink, Building Schools for the Future. |
| | | • Annual Monitoring Reports. |
| | | • Infrastructure Study / Update. |
| **Flexible** | | |
| 34. Is the development plan document flexible enough to respond to a variety of, or unexpected changes in, circumstances? | i. Sections of the development plan document setting out the assumptions of the plan and identifying the circumstances when policies might need to be reviewed<br><br>ii. Sections of the annual monitoring report and sustainability appraisal report describing how the | • Yes, the LDF is flexible.<br><br>• LDF documents (Chapter 2 of the main document identifies the main issues and key challenges facing the borough).<br><br>• Evidence base studies – see LDF |

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| | council will monitor:<br><br>• the effectiveness of policies and what evidence is being collected to undertake this<br>• changes affecting the baseline information and any information on trends on which the development plan document is based<br>iii. Statements or correspondence from stakeholders which commit to providing information to be used in monitoring the progress of the policies and changes in the baseline<br>iv. Risk analysis of the strategy and policies to demonstrate robustness and how the plan could cope with changing circumstances | examination library list.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Other plans and programmes are referenced as appropriate, i.e. Metrolink, Building Schools for the Future.<br>• Annual Monitoring Reports. |
| 35. Is the development plan document sufficiently flexible to deal with any changes to, for example, housing figures from an emerging regional special strategy? | i. Sections within the development plan document dealing with possible change areas and how they would be dealt with, including mechanisms for the rate of development to be increased or slowed and how that would impact on other aspects of the strategy and on infrastructure provision<br>ii. Risk analysis of the strategy and policies to demonstrate robustness and how the plan could cope with changing circumstances | • Yes, the LDF is sufficiently flexible to allow for changes to housing figures by including an "at least " figure.<br>• Evidence base studies, such as the SHLAA and the SHMA – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports. |

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| | | • Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Paper – Address of Choice.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
| 36. Does the development plan document include the remedial actions that will be taken if the strategies/policies are failing? | i. A section of the development plan document which expressly addresses flexibility<br>ii. Sections of the development plan document identifying the key indicators of success of the strategy, and the remedial actions which will be taken if they are failing | • Yes, the LDF includes a monitoring framework which sets out details of the arrangements for reviewing how it is being implemented.<br>• Evidence base studies, such as the SHLAA and the SHMA – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement. |

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| 37. Does the development plan document contain targets and milestones that relate to the delivery of the policies, including housing trajectories where the plan contains housing allocations? | i. Sections of the development plan document setting out indicators, targets and milestones<br><br>ii. Sections of the current annual monitoring report which report on indicators, targets, milestones and trajectories<br><br>iii. Reference to any other reports or technical documents which contain information on the delivery of policies | • Yes, the LDF includes a monitoring framework with targets and indicators.<br>• A housing and brownfield trajectories are included in the DPD.<br>• Each of the LDF policies linkages boxes shows details of the relevant monitoring indicators and targets.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
| 38. Is it clear how these are to be measured and are these linked to the production of the annual monitoring report? | i. Sections of the development plan document setting out indicators, targets and milestones<br><br>ii. Sections of the current annual monitoring report and the sustainability appraisal report setting out the | • Yes, the LDF includes a monitoring framework. This includes details of how it will be monitored through the AMR.<br>• Each of the LDF policies linkages boxes |

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| | framework for monitoring, including monitoring the effects of the development plan document against the sustainability appraisal<br><br>iii. Reference to any other reports or technical documents which contain information on the collection or measurement of indicators | shows details of the relevant monitoring indicators and targets.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
| 39. Are suitable targets and indicators present (by when, how and by whom)? | i. Sections of the development plan document setting out indicators, targets and milestones<br><br>ii. Sections of the current annual monitoring report that report on indicators, targets, milestones and trajectories | • Yes, the LDF includes targets and indicators in the monitoring framework.<br>• Each of the LDF policies linkages boxes shows details of the relevant monitoring indicators and targets.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports. |

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| | | • Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |

| **National policy** | | |
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| 40. Does the development plan document contain any policies or proposals that are not consistent with national planning policy?<br><br>41. If yes, is there a local justification? | i. Sections of the development plan document which refer to planning policy statements and justify why any policies are not consistent with national policy<br><br>ii. Sustainable community strategy, studies forming evidence for the development plan document or other information which provide the stimulus for departing from national planning policy<br><br>iii. Evidence provided from the sustainability appraisal (including reference to the sustainability report) and/or from the results of community involvement<br><br>iv. Representations from the Government Office on the preferred strategy or the submitted development plan document<br><br>v. Reports or copies of correspondence as to how Government Office representations have been considered and dealt with | • The LDF policies are consistent with national policy.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update. |

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| | | • Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |
| 42. Does the development plan document contain policies that do not add anything to existing national guidance?<br>43. If so, why have they been included? | i. Sections of the development plan document which explain where and how national policy has been elaborated upon and the reasons<br>ii. Representations from the Government Office<br>iii. Reports or copies of correspondence as to how the representations have been considered and dealt with | • The LDF does not duplicate national policy. For example, policy 15 references PPS4 rather than replicate the policy requirements for retail uses, and policy 22 references PPG2 rather than replicate the policy requirements for Green Belt.<br>• Evidence base studies – see LDF examination library list.<br>• LDF documents.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Issues Survey and Analysis report.<br>• Issues and Options reports.<br>• Preferred Options reports.<br>• Refining Options reports.<br>• Public Schedules.<br>• Scoping Reports and Updates.<br>• Sustainability Appraisal reports.<br>• Habitats Regulations Assessment reports.<br>• Equalities Impact Assessment reports.<br>• Background Papers.<br>• Consultation Statement / Update.<br>• Sustainable Community Strategy / Local Area Agreement.<br>• Annual Monitoring Reports. |