

St Patrick's RC VA
Primary School
Oldham
Admissions Policy



St Patrick's is a Roman Catholic Primary School provided by the Diocese of Salford and is maintained by Oldham Local Authority as a voluntary aided primary school. The school's governing body is the admission authority and is responsible for taking decisions on applications for admission. The planned admission number of the school is 30.

When there are more applications than places the school becomes over-subscribed and the following over-subscription criteria will be used by the Governing Body to determine priority for admission to the school.

At the annual allocation of Reception places for September any child with a statement of special educational needs that names St Patrick's RC Primary School, Oldham will be offered a place before any other children are admitted.

Over-subscription Criteria

1. Baptised Roman Catholic children who are in public care.
2. Baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and be resident in the parish of St Mary with St Patrick.
3. Baptised Roman Catholic children resident in the parish of St Mary with St Patrick.
4. Other baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and are resident in another parish.
5. Other baptised Roman Catholic children who are resident in another parish.
6. Other children who are in public care.
7. Other children with a brother or sister attending the school at the time of admission.
8. Other children.

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NOTES

- a) The governing body is the admissions authority.
- b) In the Autumn term all parents should obtain a copy of the Local Authority 'Primary Admission Booklet' which gives details of the LA co-ordinated admissions arrangements. These are available from Local Authority offices, public libraries and primary schools.
- c) Parents must complete a common application form provided by the Local Authority and express their preferences for primary school admission. The governors will consider all applicants for St Patrick's school at the same time in a fair way according to the published criteria.
- d) Parents will be informed of the governors' decision by Oldham LA. An offer of a place does not guarantee a place for brothers and sisters in subsequent years.
- e) Each Roman Catholic applicant will be required to produce a baptismal certificate a copy of which will be taken by the school. If the school is oversubscribed failure to produce a baptismal certificate may result in the application for a place at St Patrick's school being considered against lower priority criteria.
- f) Parents should check carefully whether they are resident within the parish boundaries of St Mary with St Patrick.
- g) All applicants resident in the parish of St Mary with St Patrick will be required to provide proof of address, by supplying an original, up-to-date, utility bill.
- h) It is the duty of governors to comply with class size limits at Key Stage One. This means that the school cannot operate classes in Key Stage One of more than 30 children.
- i) Should it become necessary to differentiate between a number of pupils who are all within the same criterion group priority will be given to those children living closest to the school. The Local Authority using the LA Geographical Information System, Post Office Post Code data and Ordnance Survey mapping data, will calculate the distance between home and school for all children who apply. All distance measurements will be in a straight line between the two geographical data points of the home and the school. With those living closer to the school receiving the higher priority.
- j) Where a child lives with parents with shared responsibility, each for part of the week, the 'home' address will be determined as being where the child resides for the majority of the school week.
- k) The term 'brothers and sisters' will be taken to include stepbrothers and sisters, foster children and children of partners living in the same household. The governing

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body reserves the right to give special consideration to twins or triplets etc to prevent breaking the sibling link. However, the governing body must comply with maximum class size of 30 children.

l) If the school is oversubscribed, a waiting list will be maintained. This will be ordered according to the admission over-subscription criteria.

m) Late applications will be considered in accordance with the published admissions criteria. If the school is over subscribed, late applications will be placed on a reserve list in priority order according to the published admissions criteria. Parents will be notified if a vacancy subsequently arises.

n) If an application for admission has been turned down by the governing body parents can appeal to an independent appeals panel. This appeal must be sent in writing to the clerk to the governors at the school within 14 days of notification of refusal. The date of notification will be 2 working days after posting by first class post. The parents must give their reasons for appealing in writing and the decision of the appeals panel is binding on the governors.