



**“I have come that you may have life
and have it to the full” [John 10:10]**

School Mission Statement

Admissions Policy

As St. Edward's is a Catholic school with the responsibility of assisting parents in their duty to teach their children in the ways of the Faith it should be obvious that application for admission implies a genuine commitment on the part of parents to support these aims by their own example and practice.

1. This policy applies to admissions to St. Edward's R.C. Primary School, Lees (which is a Roman Catholic Aided School, maintained by the Oldham Education Authority) and to its Nursery Unit.
2. The Governors are responsible for admissions to the school and they recognise that their first responsibility is to serve the worshipping community who regularly attend Sunday Mass at St. Edward's, Lees or Sacred Heart, Uppermill.
3. The Governing Body has set its planned admission number at 35 for Reception and 30 Nursery for the school year commencing Sept 2008
4. Parents are required to make separate applications for a Reception and Nursery place. A place in Nursery DOES NOT GUARANTEE a place in Reception. 30 places are available in Nursery and the Governors shall determine how many of these places are to be allocated on a full-time or part-time basis each year, depending on the number of applicants.
5. Admissions to the School and the Nursery Unit will be made by the Governing Body in accordance with stated parental preferences it receives, subject to the set of criteria listed overleaf which will be used to form a priority order if there are more applications for admissions than places available.

Please Note:

* Any children with a Statement of special educational needs whose Statement names St Edward's Roman Catholic School will be allocated a place.

** Priority will be given to all Looked After Children (children in Public Care) who are Roman Catholic over all other applicants who are Roman Catholic applicants (see 1-7 overleaf)

*** Priority will then be given to all Looked After Children (children in public care) who are not Roman Catholic over all other applicants who are not Roman Catholic (see 8 & 9 overleaf).

1	Looked After Children (children in Public Care) who are Roman Catholic
2	Roman Catholic children whose parents are part of the worshipping community of the parish of St. Edward's, Lees by their regular attendance at Sunday Mass.
3	Roman Catholic children whose parents are part of the worshipping community of the parish of Sacred Heart, Uppermill by their regular attendance at Sunday Mass
4	Roman Catholic children resident in the parish of St. Edward's, Lees
5	Roman Catholic children resident in the parish of Sacred Heart, Uppermill
6	Roman Catholic children who will have a brother or sister attending the school at the time of admission
7	Other Roman Catholic children
8	Looked After Children (children in Public Care) who are not Roman Catholic
9	Other children.

6. The School Admissions Policy and Over Subscription Criteria are reviewed annually and are subject to change if circumstances necessitate change.

Admissions ~ Additional Notes.

i) All applications will be considered at the same time and after the closing date for admissions.

ii) Each Roman Catholic child will be required to produce a baptismal certificate.

iii) if in any category there are more applications than places available, priority will be given on the basis of proximity to school. The shortest walking distance (by recognised routes) from the home address to the main entrance of the school on Rowland Way will be the measure of proximity.

iv) It is the duty of governors to comply with class size limits at Key Stage One. This means that the school cannot operate classes in Key Stage One of more than 30 children.

v) The Governing Body reserve the right to admit children with proven and exceptional medical and social needs where admission to the school might best help satisfy those exceptional needs, providing that such application is submitted with appropriate evidence from a doctor or social worker.

vi) If any application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. This appeal must be sent in writing to the Clerk to the Governors at the school within 14 days of refusal. The parents must give their reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.

vii) A sibling link means brother or sister. This includes step relatives and children of partners where there is not a legally defined domestic arrangement in place.

viii) A waiting list will be maintained for applications which were unsuccessful. Unsuccessful applicants will be contacted to ascertain if they wish to be placed on the waiting list. The waiting list will be ordered according to the over- subscription criteria.

ix) Applications received after the closing date will be placed on the waiting list, which is explained in note (viii) above.



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Over Subscription Criteria

As St. Edward's is a Catholic school with the responsibility of assisting parents in their duty to teach their children in the ways of the Faith it should be obvious that application for admission implies a genuine commitment on the part of parents to support these aims by their own example and practice.

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2. The Governors are responsible for admissions to the school and they recognise that their first responsibility is to serve the worshipping community who regularly attend Sunday Mass at St. Edward's, Lees or Sacred Heart, Uppermill.
3. The Governing Body has set its planned admission number at 35 for Reception and 30 Nursery for the school year commencing Sept 2008.
4. Parents are required to make separate applications for a Reception and Nursery place. A place in Nursery DOES NOT GUARANTEE a place in Reception. 30 places are available in Nursery and the Governors shall determine how many of these places are to be allocated on a full-time or part-time basis each year, depending on the number of applicants.
5. Admissions to the School and the Nursery Unit will be made by the Governing Body in accordance with stated parental preferences it receives, subject to the set of criteria listed overleaf which will be used to form a priority order if there are more applications for admissions than places available.

Please Note:

* Priority will be given to all Looked After Children (children in Public Care) who are Roman Catholic over all other Roman Catholic applicants (see 1-7 overleaf).

** Then priority will be given to all Looked After Children (children in Public Care) who are not Roman Catholic over all other applicants who are not Roman Catholic (see 8 & 9 overleaf)

1	Looked After Children (children in Public Care) who are Roman Catholic
2	Roman Catholic children whose parents are part of the worshipping community of the parish of St. Edward's, Lees by their regular attendance at Sunday Mass.
3	Roman Catholic children whose parents are part of the worshipping community of the parish of Sacred Heart, Uppermill by their regular attendance at Sunday Mass
4	Roman Catholic children resident in the parish of St. Edward's, Lees
5	Roman Catholic children resident in the parish of Sacred Heart, Uppermill
6	Roman Catholic children who will have a brother or sister attending the school at the time of admission
7	Other Roman Catholic children
8	Looked After Children (children in Public Care) who are not Roman Catholic
9	Other children.

6. The School Admissions Policy and Over Subscription Criteria are reviewed annually and are subject to change if circumstances necessitate change.