

Terms of Reference for Training & Development Panel

Membership

Membership of the Panel will be open to:

- Anyone living, working or supporting the community within the NDC area of Hathershaw & Fitton Hill.
- Representatives from appropriate professional bodies (VAO , OMBC , Lifelong Learning etc)
- NDC Capacity Building Co-ordinator.

Purpose:

The purpose of the Panel will be:

- To design, develop & organise the delivery of a training needs survey to community group members & individuals within the NDC area.
- To oversee the development of a training programme for NDC residents.
- To support the development of confidence, self –esteem & skills amongst NDC residents.
- To explore practical ideas for helping to build confidence & self-esteem such as coaching, mentoring & personal development plans.
- To track training undertaken by community members with support of the Panel
- To make decisions on how the Training & Development Panels' Budget is spent.
- To make decisions on the allocation of bursaries.
- To support community involvement within NDC.
- To support the development of the NDC Community Resource Library.

Numbers

Any single Panel must be made up not more than 2 community members plus the Capacity Building Co-ordinator plus not more than 1 representative from appropriate professional bodies.

To be able to make a decision on an application for funding either to an individual or community group the Panel must consist of:

- At least 2 Panel members one of whom must be a member of the community.

Servicing

The Panel will be supported & serviced by members of the NDC community team.

Decisions

The Panel will be a sub-group of the Community Theme Group. As such the Theme Group will have the power to veto decisions of the Training & Development Panel.