



Applying for School Places Online

This fact sheet can be made available in other languages or formats where appropriate by contacting 0161 770 6666. For further information please see our detailed fact sheet 'Information for all.'

What are the benefits of applying for a school place online?

There are many benefits in applying for your child's school place online.

- It is quick and easy to do
- You can do it at home
- There is no risk that your application will get lost
- You can change the application up to the specified deadline
- You will get an e-mail confirmation that your application has been received
- You will be informed of the result of your application by e-mail

How can I apply for a primary or secondary school place online?

You can complete your application by visiting the council's website and following the simple instructions which will take you step by step through the process.

The online application form is available on the Council's website by visiting <http://admissions.oldham.gov.uk>

When can I use the online system?

The online system is available 24 hours a day, 7 days a week.

The primary and secondary application forms will be available from 9th September 2008 (secondary) and 3rd November 2008 (primary) until the closing dates of Friday 24th October 2008 for secondary applications and Friday 19th December 2008 for primary applications.

If I can't finish the application, or wish to make changes later on, can I save it and recall it later?

Yes, you can recall your online form and make changes providing you **do not submit the application**. Non-submitted applications can be amended online right until the deadline on the 24th October 2008 (secondary) and 19th December 2008 (primary).

School Admissions Team
Level 6
Civic Centre
West Street
Oldham
OL1 1XJ

Should I send a paper copy as well?

No, you should either complete an online application OR a paper application.

How will I know my online application has been received?

You will receive an email confirming we have received your online application form. A further email confirmation will be sent to you after your application has been downloaded by the Local Authority. If you do not receive an email acknowledgement please contact the Admissions Team on 0161 770 4213/4214.

Will my application be given priority if I apply online?

No, there are lots of advantages of applying online but your online application will not be given any preferential treatment.

Will I be told the result of my application electronically?

An email will be sent letting you know the outcome of your application on the offer date of 2nd March 2009 (secondary applications) and 1st April 2009 (primary applications).

Where can I find out more information about applying for school places?

If you want to find out any more details about school admissions please contact us either by:

Writing to:
School Admissions Team
Level 6
Civic Centre
West Street
Oldham
OL1 1XJ

Telephone: 0161 770 4213/4214

Fax: 0161 770 4277

Emailing: pupils@oldham.gov.uk

We want to provide a good quality service for people in Oldham and as we are a public service you have a say in what we do. We want you to be completely satisfied with our services but to ensure this we need to know what you think. What do we do best? Where could we improve things? Do you have any ideas or suggestions? Only by listening to you can we give you the service you deserve.

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