



Applying for a Place at a Primary School

This fact sheet can be made available in other languages or formats on request by contacting 0161 770 6666. For further information please see our detailed fact sheet 'Information for All'.

If your child was born between 1st September 2003 and 31st August 2004 they will become of statutory school age in the academic year commencing September 2008 and must apply for a place in a Reception Class at an Infant or Primary School.

How do I apply for a reception place at a primary school?

If you are an Oldham resident, you should automatically be sent an application form the November before your child is due to start school. If you do not receive an application form you should contact the Primary Admissions Officer immediately (0161 770 4213)

If you are a resident from outside the Borough and want to apply for an Oldham Primary School place you will need to contact the Primary Admissions Officer to request a form. You will also need to obtain a Starting Primary School information 2008/9 booklet from your local primary school.

When do I need to apply?

Application forms need to be completed and returned to the Primary Admissions Officer by 21st December 2007.

Parents can also apply for their primary school place online. From the 5th November 2007 onwards please go to <http://admissions.oldham.gov.uk> where you can fill out your application online.

When will I be informed about my child's reception place?

Parents will be informed of the school that their child has been allocated on the 7th April 2008.

How can I find out more about school admissions?

If you want to find out any more details about school admissions please contact us either by:

Writing to:

Primary Admissions Officer
Pupil Service
Level 6
The Civic Centre
West Street
Oldham
OL1 1XJ

Telephone: 0161 770 4213/4214

Fax: 0161 770 4277

Emailing: pupils@oldham.gov.uk

We want to provide good quality service for people in Oldham and as we are a public service you have a say in what we do. We want you to be completely satisfied with our services but to ensure this we need to know what you think. What do we do best? Where could we improve things? Do you have any ideas or suggestions? Only by listening to you can we give you the service you deserve.

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