

Corpus Christi R.C. Primary School Chadderton Oldham

Admissions Policy 2010 /2011

Corpus Christi is a Roman Catholic Primary School provided by the Diocese of Salford and is maintained by the Oldham Local Education Authority as a Voluntary Aided School. The school's Governing Body is the Admissions Authority and is responsible for taking decisions on applications for admissions. For the school year commencing September 2010/2011 the Governing Body's planned admission number is 40

Admission to the school will be made by the Governing Body in accordance with the stated parental preferences it receives, subject to the following set of criteria, which will be used to form a priority order if there are more application for admissions than the school has places available.

- 1. Baptised Roman Catholic children who are in public care**
- 2. Baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and resident in the parish of Corpus Christi Chadderton.**
- 3. Baptised Roman Catholic children resident in the parish of Corpus Christi Chadderton.**
- 4. Other baptised Roman Catholic children who should have a brother or sister attending the school at the time of admission and resident in another parish**
- 5. Other baptised Roman Catholic children resident in another parish.**
- 6. Other children who are in public care.**
- 7. Other children who have a brother of sister in school**
- 8. Other children**

NOTES

- a. The Governing Body is the Admissions Authority. The admissions committee is comprised of the following governors: chair of governors, parish priest, headteacher, parent governor and independent clerk
- b. In the autumn term all parents who have expressed an interest in a school place will be sent a copy of the local authority Primary Admissions Booklet' which gives details of the LA co-ordinated admissions arrangements. These are available from local authority offices, public libraries and primary schools.
- c. Parents must complete a common application form and express two preferences for primary school admission. The closing date for all applicants is Friday 19th December 2008. All applicants will be considered

by the governors at the same time in a fair way according to the published criteria.

- d. Parents will be informed of the governor's decision by Oldham LA on Monday 6th April 2009. An offer of a place does not guarantee a place for brothers or sisters in subsequent years
- e. Each Roman Catholic applicant will be required to complete the supplementary faith form which is attached to this document and produce a baptismal certificate.
- f. Parents should check carefully whether they are resident within the parish boundary of Corpus Christi. A Map illustrating the parish boundaries is attached. This map can be viewed at the school or a copy of the map will be sent to parents upon application at the school
- g. All applicants resident in the parish of Corpus Christi will be required to provide proof of address, by supplying an original up to date, utility bill or family credit book.
- h. It is the duty of governors to comply with class size limits at Key Stage One. This means that the school cannot operate classes in Key Stage One of more than 30
- i. If in any category there are more applications than places available, priority will be given on the basis of proximity to the school. This will be determined by the nearest, safest walking routes from the front door of the house to the main entrance door of the school. This will be digitally measured using the Local Authority computerised measuring system
- j. Where a child lives with parents with shared responsibility, each for part of the week, the 'home address' will be determined as being where the child resides for the majority of the school week.
- k. The term 'brothers and sisters' will be taken to include step brothers and sisters, foster children and children of partners living in the same household. The Governing Body reserves the right to give special consideration to twins or triplets etc to prevent breaking the sibling link.
- l. If the school is oversubscribed, a waiting list will be maintained. This will be ordered according to the over-subscription criteria.
- m. Late applications will be considered in accordance with the published admissions criteria which is included in the School Prospectus. If the school is over subscribed, late applications will be placed on a reserve list in priority order according to the published admissions criteria. Parents will be notified if a vacancy subsequently arises.
- n. The Governing Body will admit children with proven and exceptional medical and social needs where admission to the school might best help satisfy those exceptional needs, providing that such application is submitted with the appropriate evidence from a doctor or social worker.
- o. Parents are asked to read and confirm receipt of the Governors published admission policy. Any changes to the policy will be circulated to all applicants on file for subsequent years.
- p. If an application for admission has been turned down by the Governing Body, parents can appeal to an independent Appeals Panel. This appeal must be sent in writing to the clerk of the Governing Body within 14 days of notification of refusal. The date of notification will be two working days after posting by first class post. The parents must give their reasons

for appealing in writing and the decision of the Appeals Panel is binding on the governors