

Oldham Local Safeguarding Children Board

**Business Plan
2008-2009**

Business Plan 2008 – 2009

This is the second Oldham LSCB Business Plan. The first Business Plan set out ten objectives for 2007 to 2008 and all but two of these were met within timescales and budget. Those that were not met have been moved forward in to the 2008 to 2009 business plan and have been made a priority.

The development of this years business plan has been developed not only in line with statutory requirements to keep children safe but also in line with local planning and needs analysis – in particular the Children Young Peoples Plan 2008 – 2011 and the Oldham Corporate Plan – 2006 -2009 and our Development Day earlier in the year.

The following are key objectives for the coming year:

- Anti-Bullying
- Forced Marriage
- E - Safety
- Young People and Alcohol
- Overview and Scrutiny of partner agencies
- Child Deaths
- Children Who Go Missing
- Young Offenders

Oldham
Local Safeguarding Children Board

The structure and the roles and responsibilities of the subgroups were reviewed in April 08. This has resulted in a reshape of the subgroups. Oldham LSCB now has five subgroups and three focus group these are:

Subgroups: -

Workforce Development Subgroup

Performance Management Subgroup

Communication and Information Subgroup

Child Death Overview Panel

Serious Case Review Panel

Focus Groups: -

Domestic Abuse

E-Safety

Faith Groups

For further details go to the Oldham LSCB Website home page.

Objective One – To Monitor and Evaluate the effectiveness of what is done by the Local Authority, Board Partners and Voluntary and Faith Groups, individually and collectively, to safeguard and promote the welfare of children and advise them on ways to improve.

	Key Actions	Target Completion Date	Lead Person/Subgroup	Evidence
1.1	To implement a system to analysis Performance Indicators by using performance analysts from Police, CYP&F, Pennine Acute NHS Trust and PCT by June 08 and to the report on a quarterly basis to Oldham LSCB meeting.	June 08 Ongoing	Performance Management Subgroup	
1.2	To develop action plans to address concerns identified by the performance indicators within one month of the concern identified.	Ongoing	Performance Management Subgroup	
1.3	To establish a system to collect and analyse information about each child death in Oldham, Rochdale and Bury on a bi-monthly basis.	April 08 Ongoing	CDOP (Margaret Raynor & Chris Howard)	
	To identify and submit a report on a 6monthly	September 08	Margaret Raynor &	

1.4	basis to the Oldham LSCB on any wider public health or safety concerns arising from a particular death or from a pattern of deaths in Rochdale, Oldham and Bury	Ongoing	Chris Howard CDOP	
1.5	To develop an action plan to address any wider public health or safety concerns arising from a particular death or from a pattern of deaths in Rochdale, Oldham and Bury	Ongoing	CDOP (Margaret Raynor & Chris Howard)	
1.6	To continue to monitoring partner agencies to ensure that they are meeting the safeguarding standards outlined in Oldham's LSCB Safeguarding Compact	July 08	Sue Harrison (Development Officer)	
1.7	To monitor voluntary and faith groups to ensure that they are working towards meeting the safeguarding standards outlined in Oldham's LSCB Safeguarding Compact	September 08	Sue Harrison (Development Officer)	
1.8	To continue an on-going cycle of file audit focusing on areas identified as potentially concerning by the LSCB members / research	Ongoing	Sue Harrison (Performance Management Subgroup)	
1.9	To monitor and evaluate the work of the subgroups including the CDOP.	Update and minutes to the Board bi- annually/subgroup	Subgroup chairs	
1.10	To monitor and evaluate the work of the Local Authority Designated Officer	6 monthly	Colette Morris	
1.11	To ensure all staff who have a role in employing staff have undertaken safer recruitment training	March 09	Workforce Development Subgroup	

1.11	To ensure that processes are in place to protect young people (including young people with disabilities) against forced marriages.	November 08	Beverley Maybury	
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Objective Two – To develop active and effective campaigns that ensure organisations, parents, children and young people in Oldham are made aware of how to safeguard and promote the welfare of children and young people.

	Key Actions	Target Completion Date	Lead Person/Subgroup	Evidence
2.1	To develop a communication strategy 08-09 that is monitored by the Oldham LSCB	April 08	C&I subgroup	
2.2	To lead on the E-Safety strategy ensuring that it meets its aims within budget and timescale	Ongoing April 09	Focus Group	
2.3	Identify and address mechanisms to engage children young people and families in the work of the LSCB	March 09	C&I subgroup	
2.4	To undertake a mapping process of anti-bullying work undertaken in Oldham and develop effective monitoring and evaluation of the systems	November 08	CIN Delivery Partnership	
2.5	To deliver a 'Safeguarding Conference' to promote safeguarding issues to members of the public and professionals reinforcing that safeguarding is everyone's	November 08	C&I subgroup	

	responsibility.			
2.7	To undertake awareness raising campaign for Vetting and Barring Scheme	April 09	Workforce Development subgroup	

Objective Three – Ensure that the Greater Manchester Safeguarding Policies and Procedures are developed, launched, implemented, reviewed and maintained in line with good practice guidance, research and legislation.

	Key Actions	Target Completion Date	Lead Person/Subgroup	Evidence
3.1	1 st Draft of procedures to be produced for consultation purposes	May 08	Performance Management subgroup	
3.2	Final copy of procedures produced.	July 08	Performance Management subgroup	
3.3	Training programme for new procedures produced	March 08	Training Subgroup	
3.4	All key operational staff in organisations working with or having contact with children identified and provided with a programme of training on new procedures	March 09	Training Subgroup	
3.5	Review of new procedures and process adopted with recommendations for change where appropriate completed	September 09	Performance Management subgroup	
3.6	In the absence of Greater Manchester Procedures ensure that Oldham LSCB Child Protection Procedures are reviewed.	August 08	Performance Management subgroup	

Objective four – To ensure systems are in place to support vulnerable children and young people.

	Key Actions	Target Completion Date	Lead Person/Subgroup	Evidence
4.1	The Board are to engage with faith groups to ensure the work of safer recruitment and safeguarding training (including allegations against people who work with children and young people)	September 08	Focus Group	
4.2	To ensure effective systems are in place to support and reduce the number of young people and children who go missing	June 08	Workforce Development and Performance Management	
4.3	To ensure effective systems are in place to support and reduce the number of young people who miss use alcohol.	September 08	Workforce Development and Performance Management	
4.4	To ensure all agencies and organisation who work with vulnerable children and young people have in place effective systems to address safeguarding and promoting well-being of children and young people	February 09	Performance Management Subgroup	
	Trial rapid response and local child death	September 08	Chris Howard	

4.5	review procedures in on Local Authority/ Pennine Acute Trust NHS			
4.6	Identify potential resource implications for the Board based upon available data and a jointly agreed (Oldham, Bury and Rochdale LSCBs) financial model	August 08	Margaret Raynor Sue Harrison	
4.7	To ensure all agencies and organisations who work with young offenders have in place effective systems to address safeguarding and promoting the well being of young people	December 08	Performance Management Subgroup (Penny Sharland)	
4.8	To ensure that children's needs are identified within the Domestic Violence Strategy	July 08	Focus Group	

Objective five – Develop a multi-agency training strategy to meet the needs of the adults who work with children and young people.

	Key Actions	Target Completion Date	Lead Person/Subgroup	Evidence
5.1	Ensure employees access multi-agency training to address professional and cultural differences.	March 09	Workforce Development Subgroup	
5.2	Develop training on E-Safety for professionals, parents, children and young people	December 08 & February 09	Focus Group	
5.3	Develop calendar of training for those working with children and young people in relationship to needs	April 08	Workforce Development Subgroup	
5.4	For Board members to actively promote the use of e-learning within their organisation	Ongoing	Members	
5.5	Vetting and Barring Training for all people working with children	February 09	Workforce Development Subgroup	
5.6	For LADO to train on Allegations against adults who work with children.	Ongoing	LADO	

Objective Six – Create sufficient resources for the Board to implement its agreed strategic direction and work so as to ensure the safety and well-being of children and young people in Oldham

	Key Actions	Target Completion Date	Lead Person/Subgroup	Evidence
6.2	Confirm the Board's work plan for 08/09 along with the associated costs	August 2008	LSCB	
6.3	Develop costing of work plan and present to Board	August 2008	Development officer LSCB	
6.4	Confirm agency contributions to the revenue costs of the Board and its work	August 2008	Chair of LSCB	
6.5	Develop a 3yr rolling budget based on future work plan and reach agreement on way forward	December 2008	Development Officer LSCB	
6.6	Invoices to be sent out to agencies for 08/09	May 2008	Development Officer LSCB	

Objective Seven – To scrutinize the effectiveness of the board members and the work of the Board

	Key Actions	Target Completion Date	Lead Person/Subgroup	Evidence
7.1	All Board members to complete the 'Governance and Challenge Toolkit' as part of the LSCB's development and feed into the Business Plan	September 08	Development Officer	
7.2	To organise two development days for LSCB members to monitor and scrutinise the effectiveness of the LSCB	September 08 & March 09	Development Officer	
7.3	To promote, monitor and maintain LSCB website to ensure that everyone can access useful up to date information about safeguarding children	Ongoing	Development Officer	
7.4	To enable Board members to be Safeguarding Champions within their organisations and to promote the safeguarding message to all it's staff and volunteers.	November 08	Development Officer	
7.5	To ensure effective communication between Children Trusts and Oldham LSCB	May 08	Members	
7.6	LADO to report to Board regarding allegations undertaken	6 monthly	LADO	

7.7	To monitor and review the effectiveness of the subgroups	April 08 & April 09	Development Officer	
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Objective Eight – Implement findings from all case reviews undertaken within Oldham LSCB (i.e. SCRs and reviews of ‘near misses’)

	Key Actions	Target Completion Date	Lead Person/Subgroup	Evidence
8.1	Awareness raising for professionals regarding SCRs and the role of the panel	October 08	SCRP	
8.2	Review and amend current procedures in the light of current guidance and best practice from elsewhere	August 08	Performance Management subgroup	
8.3	Audit tool to be developed and piloted to monitor the progress of recommendations from SCR and action plans	June 08	Performance Management subgroup	
8.4	Within six months from the date that the Overview report is endorsed by the LSCB, the relevant representatives whose agencies have contributed to the review will complete an audit of single agency recommendations, in particular, highlighting progress, difficulties and delays.	Ongoing	Serious Case Review Panel	
8.5	The outcomes of the audit and monitoring of the above will be presented to the Board	Ongoing	Serious Case Review Panel	
	Practitioners will be made aware of	Ongoing	C&I Subgroup	

8.6	outcomes, recommendations and lessons to be learned and where appropriate training to address identified deficits developed		Workforce Development Subgroup	
8.7	Training for Serious Case Review Panel Members	October 08	SCRP chair	